



Agenda  
May 28, 2026

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
  - a. Public comment is encouraged and appreciated. This is an opportunity for the public to address the Library Board of Trustees on library related business. In order to accomplish all business on our agenda and to be respectful of everyone's time, board members will not engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. Public comments are limited to three (3) minutes each. Please sign in on the back table if you intend to address the board.
- E. Approval of previous meeting notes
- F. Payment approval
- G. Staff Reports
  - a. Adult Programming- Jill and Paula
- H. New business
  - a. Committee Reports
  - b. HPLD IGA Letter
- I. Library Director's Report
  - a. Senior Awards Night- Thank you Ken for presenting
  - b. Thank you notes from scholarship participants
  - c. Summer Reading kick off May 26<sup>th</sup>
- J. Old business
- K. Next meeting- June 25, 2026
- L. Trustee Comments
- M. Adjournment



# HUDSON PUBLIC LIBRARY

Meeting Notes  
April 23, 2026

- A. Call meeting to order Rick Medrano 5:02p
- B. Pledge of Allegiance
- C. Roll Call
  - a. Suzanne Mitchell
  - b. Howard McClaskey
  - c. Gabrielle Hattel
  - d. Rick Medrano
  - e. Tami Crossen
  - f. Steve Ward
  - g. Ken Gfeller
  - h. Lynda Pruett absent (excused)
- D. Public Comments- none
- E. Approval of previous meeting notes
  - a. Need to fix spelling of Howard's last name in roll call
  - b. Motion to approve with spelling edits Ken Gfeller
  - c. 2<sup>nd</sup> Steve Ward
  - d. 6-0 motion carries
- F. Payment approval
  - a. Motion to approve Suzanne Mitchell
  - b. 2nd Gabrielle Hattel
  - c. 6-0 motion carries
- G. Staff report by Christian and Esperanza
  - a. Focusing on programming for elementary and middle grade kids (Kid's Play Remix) and school visits. Match decor to monthly story time theme
  - b. Also focusing on adding/expanding Spanish language programs and community building opportunities (Loteria)
- H. Director's report
  - a. Senior Awards Night May 4th 6:30
    - i. Ken Gfeller volunteered to present awards to scholarship recipients. Tami will get info packets to him to hand out.
  - b. Community Feedback Night
    - i. Adjustment to design to change shape of sidewalk to avoid damage during expansion
    - ii. Suzanne and Lynda attended, along with some staff, and 1 community member
  - c. Summer Reading sponsor letters to town meetings
    - i. Thank you to Ken Gfeller and Steve Ward for making in-person connections to present letters
    - ii. All 3 towns donated to Summer Reading program



Meeting Notes  
April 23, 2026

- d. Library expansion updates
    - i. Fransen Pittman contract has been approved by all parties. Rick Medrano has signed, Lynda Pruett signature pending
    - ii. Level 5 owner's rep issued RFP for expansion design on 4-20-26. Interviews will be in June, and will include the construction committee.
    - iii. Change in timeline- will now break ground in Jan 2027, completion in May 2027 to accommodate landscaping
  - e. Change in Create HQ statistics report so board can see trends over time
- I. Old Business- none
- J. New Business
- a. Committee reports
    - i. Finance committee met in April, have most recent balance sheet
    - ii. Strategic plan committee requested copy of previous plan
  - b. Scholarship review and rewards
    - i. Clarifications were needed on two applications
    - ii. Discussion to rewrite scholarship application for next year, including number and amount of awards
    - iii. Assign to Finance committee
      - 1. Document additional steps recipients need to take to receive their scholarship
    - iv. Ken Gfeller motion to increase scholarship count to 11, and award scholarship to all applicants
      - 1. 2nd Steve Ward
      - 2. 6-0 motion passes
- K. Next Meeting May 28, 2026
- a. July meeting changed to the 30th to accommodate planned absences
- L. Trustee comments
- a. Suzanne Mitchell impressed with scholarship applicants and patron increase
  - b. Howard McClaskey enjoyed reading about the students and their progress
  - c. Gabrielle Hattel likes scholarship program and wants to ensure that all different types of students will be able to apply
  - d. Rick Medrano appreciates staff presentations and efforts. Thanks board members who engaged with town boards
  - e. Steve Ward wants to continue connections with town boards. Looks forward to more trending data, committees and supporting children's programming during expansion
  - f. Ken Gfeller would be happy to do a quarterly report to Keenesburg. Finds staff presentations very rewarding and challenges Tami to keep them coming.
- M. Motion to adjourn Howard McClaskey
- a. 2nd Suzanne Mitchell
  - b. 6-0 motion passes, adjourned 6:28p

*Lynda Pruett*  
5-28-2026

## Report Criteria:

Summary report type printed  
Invoice Detail.GL account = "25646010"."25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
2	Almos Energy	041426-LIB	Library Gas Service 3/12/2	04/14/2026	195.02	25646412	195.02	65459	04/30/2026
Total 2:					195.02		195.02		
5	United Power Inc.	040226-LIB	Electric Service March - Li	04/02/2026	1,052.07	25646413	1,052.07	65429	04/16/2026
Total 5:					1,052.07		1,052.07		
853	Love's Travel Stops & Cou	6017217996	Library- Bookmobile Fuel	04/02/2026	108.29	25646416	108.29	99904162	04/16/2026
Total 853:					108.29		108.29		
1041	Caselle Inc.	INV-17998	Contract Support and Main	04/01/2026	231.37	25647733	231.37	65360	04/09/2026
Total 1041:					231.37		231.37		
1122	Zamar Screen Printing Inc.	21571	Summer Reading Shirts	03/31/2026	15,060.00	25646512	15,060.00	65430	04/16/2026
Total 1122:					15,060.00		15,060.00		
1186	Bank of Colorado	040126-JR	CREDIT: King Soopers - R	04/01/2026	858.42	25646725	858.42	65425	04/16/2026
		040126-TC	Ber's Brick Oven Pizza - St	04/01/2026	2,103.30	25646725	2,103.30	65425	04/16/2026
Total 1186:					2,961.72		2,961.72		
1252	Terminix	470739285	Pest Control Work Order 2	04/07/2026	186.00	25646724	186.00	65474	04/30/2026
Total 1252:					186.00		186.00		
1471	Pure Water Dynamics, Inc	1530567-IN	Sego Cup-At-A-Time Brew	04/01/2026	182.85	25646710	182.85	65426	04/16/2026
Total 1471:					182.85		182.85		
1475	Rocky Mountain Marketing	032526	Advertising	03/25/2026	240.00	25646512	240.00	65427	04/16/2026
Total 1475:					240.00		240.00		
1479	Highplains Library District	2795	Hudson Books	04/15/2026	2,142.74	25646728	2,142.74	65466	04/30/2026
Total 1479:					2,142.74		2,142.74		
1513	Dictoguard	112667	Annual Fire Alarm Monitori	03/20/2026	285.00	25646420	285.00	65413	04/16/2026
Total 1513:					285.00		285.00		
1514	Demco	7787497	NPS Cafetorium Vinyl Stac	04/02/2026	3,784.19	25646730	3,784.19	65462	04/30/2026
		7791141	Bookself Divers; Clear glos	04/10/2026	251.94	25646710	251.94	65462	04/30/2026
Total 1514:					4,036.13		4,036.13		
1517	BookPage	S88334	Periodicals - BookPage Pri	04/25/2026	438.00	25646729	438.00	65405	04/16/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
Total 1517:					438.00		438.00		
1611	MIDAMERICA BOOKS	0092929	books	04/08/2026	1,154.78	25646723	1,154.78	65423	04/16/2026
Total 1611:					1,154.78		1,154.78		
1645	Employee Reimbursement	041026-CG	Mileage RT - Hudson to GI	04/10/2026	47.85	25646213	47.85	65407	04/16/2026
Total 1645:					47.85		47.85		
1663	Arrowhead Trash Service I	040126	Library Trash services - Ap	04/01/2026	103.00	25646423	103.00	65399	04/16/2026
Total 1663:					103.00		103.00		
1699	Jessica King	0000749	Yoga classes	03/30/2026	1,260.00	25646725	1,260.00	65418	04/16/2026
Total 1699:					1,260.00		1,260.00		
1799	Amazon Capital Services	1LCD-KWMK	WORKPRO Hot Glue Stick	04/01/2026	2,136.68	25646725	2,136.68	65398	04/16/2026
Total 1799:					2,136.68		2,136.68		
1932	Dawnee Rae Raskin	40	March Fitness Classes	04/02/2026	400.00	25646725	400.00	65424	04/16/2026
Total 1932:					400.00		400.00		
1976	HawkQuest	04292026	Two half-hour OWLS progr	04/10/2026	600.00	25646725	600.00	65415	04/16/2026
Total 1976:					600.00		600.00		
2060	Rebecca Elaine Smith	025	Sewing Class on 4/1/26	04/01/2026	200.00	25646725	200.00	65470	04/30/2026
		026	Sewing Class on 4/15/26	04/15/2026	200.00	25646725	200.00	65470	04/30/2026
		027	Salad in a Jar Class on 4/1	04/10/2026	100.00	25646725	100.00	65470	04/30/2026
Total 2060:					500.00		500.00		
2219	Level 5 Collaborative LLC	1066	Hudson Library Park, Marc	03/31/2026	7,505.00	25647719	7,505.00	65422	04/16/2026
Total 2219:					7,505.00		7,505.00		
2248	Lost Creek Sentinel LLC	0081	Half Page Print Ad	04/03/2026	1,000.00	25646512	1,000.00	65446	04/23/2026
Total 2248:					1,000.00		1,000.00		
Grand Totals:					41,824.48		41,824.48		

Report Criteria:

Summary report type printed  
 Invoice Detail.GL account = "25646010"-25999999"





April 2026

Master Stats

2026

	Door	Compute	Total	st Time	Renewals	Borrower	Card	Wifi	Prints	Fax	eBook	Copies	Mobile
	Count	Usage	Circ	Checkout		Activity	Holders	Usage			eAudio		Prints
J-26	6040	264	2392	2225	167	711	1786	135	765	16	492	108	184
F-26	7257	282	2620	2460	160	784	1838	150	755	17	453	144	218
M-26	8575	299	3075	2839	236	785	1862	135	748	22	469	102	189
A-26	7513	267	2794	2618	176	773	1866	141	581	34	492	147	277
M-26													
J-26													
J-26													
A-26													
S-26													
O-26													
N-26													
D-26													
<b>TOTALS</b>	<b>29385</b>	<b>1112</b>	<b>10881</b>	<b>10142</b>	<b>739</b>	<b>3053</b>	<b>7352</b>	<b>561</b>	<b>2849</b>	<b>89</b>	<b>1906</b>	<b>501</b>	<b>868</b>

2025

	Door	Compute	Total	st Time	Renewals	Borrower	Card	Wifi	Prints	Fax	eBook	Copies	Mobile
	Count	Usage	Circ	Checkout		Activity	Holders	Usage			eAudio		Prints
J-25	4543	251	2,392	2,225	167	645	1,602	96	359	25	431	202	53
F-25	5974	302	2,429	2,283	146	657	1,605	113	474	17	409	267	74
M-25	6050	258	2,641	2,384	257	704	1,621	106	494	13	465	392	68
A-25	7375	275	2,455	2,176	279	687	1,630	154	512	29	379	239	111
M-25	7658	300	2,819	2,535	284	728	1,655	122	133	9	435	184	133
J-25	7846	349	4,056	3,780	276	781	1,687	130	95	10	414	272	95
J-25	8827	349	3,656	3,386	270	785	1,700	159	93	17	484	246	93
A-25	7567	331	3,072	2,873	199	722	1,707	124	82	26	428	115	82
S-25	6382	328	2,670	2,528	142	711	1,717	117	254	11	411	173	254
O-25	7220	343	3166	2952	214	729	1729	124	368	15	416	312	209
N-25	6915	288	2532	2338	194	723	1741	161	545	19	414	125	99
D-25	6705	279	2290	2110	180	694	1753	99	767	12	454	123	246
<b>TOTALS</b>	<b>83062</b>	<b>3653</b>	<b>34178</b>	<b>31570</b>	<b>2608</b>	<b>8566</b>	<b>18,528</b>	<b>1505</b>	<b>4176</b>	<b>203</b>	<b>5140</b>	<b>2650</b>	<b>1517</b>



April 2026

## Library Financials

Financial Institution	Account Type	Balance	Interest Current	Interest YTD
TBK	CD-48 month Maturity 7/27/25	\$68,696.50		
	CD-24 month Maturity 7/27/25	\$32,976.39		
	Money Market	\$122,627.95	\$10.08	\$40.31
Bank of Colorado	Building	\$4,239.18		
	Money Market	\$11,833,180.76	\$7,293.19	\$28,589.11
High Plains Bank	Insured Cash Sweep	\$5,367,988.66	\$16,518.63	\$65,760.40
	Money Market	\$250,516.27	\$516.27	\$2,065.11
ColoTrust	Plus+	\$2,389,610.22	\$7,385.03	\$29,567.91
	Prime	\$5,905,880.78	\$17,124.71	\$68,563.68