



Agenda
June 25, 2026

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
 - a. Public comment is encouraged and appreciated. This is an opportunity for the public to address the Library Board of Trustees on library related business. In order to accomplish all business on our agenda and to be respectful of everyone's time, board members will not engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. Public comments are limited to three (3) minutes each. Please sign in on the back table if you intend to address the board.
- E. Approval of previous meeting notes
- F. Payment approval
- G. Staff Reports
 - a. Mia- Marketing and Events
- H. Library Director's Report
 - a. Hudson Harvest Festival
 - b. Update on program attendance by zip code
 - c. Trustee reports to the towns for summer reading in August
- I. New Business
 - a. Committee Reports
- J. Old business
- K. Next meeting- July 23, 2026, 5:00 pm at the Library
- L. Trustee Comments
- M. Adjournment



Meeting Notes
May 28, 2026

- A. Call meeting to order - 5:00pm Rick Medrano
- B. Pledge of Allegiance
- C. Roll call
 - a. Gabrielle Hattel
 - b. Howard McClaskey
 - c. Rick Medrano
 - d. Lynda Pruett
 - e. Jayra Rodriguez
 - f. Tami Crossen
 - g. Suzanne Mitchell
 - h. Steve Ward
 - i. Ken Gfeller
 - j. Matt Hort via Zoom
- D. Public Comments
 - a. none
- E. Approval of previous meeting notes
 - a. Ken Gfeller motion to approve notes
 - b. Suzanne Mitchell 2nd
 - i. 6-0 motion passes
- F. Payment approval
 - a. Summer Reading sponsor money approximately \$5000 !
 - b. Ken Gfeller motion to approve as presented
 - c. Steve Ward 2nd
 - d. 5-0 motion carries
 - i. Abstention Suzanne Mitchell
- G. Staff Reports
 - a. Adult Programming – Jill and Paula and Michelle
 - i. Very busy and organized TEAM!
 - ii. **Prime Time** every Tuesday, community room is full approx. 25 attendees playing a fun game and entertaining themselves and visiting
 - 1. Last Tuesday of the month is Bingo!
 - iii. **Knots and Thoughts:** crocheting group, small though they stay until 2:00pm and enjoy themselves visiting.
 - iv. **Book Club:** 15 to 20 every month and been going strong since 2018
 - v. **Tea Party:** Elegant and attendees loved it. Planning twice per year, make it special occasion.
 - 1. Mia did a presentation on the “History of Tea” at the last Tea Party



Meeting Notes
May 28, 2026

- vi. **Beautiful Brush Strokes** - June
 - 1. Painting project patriotic theme
- vii. **Colorado Trivia** – July
 - 1. 10 rounds of 10 questions, teams compete against each other. Competition every 3 months.
- viii. **Art Adventures**
 - 1. Limit 12 attendees, fun craft projects
- ix. **Family Bingo**, last Friday every month
 - 1. Every session is full and waiting line and alternate families so everyone can attend some of the sessions
- x. **Summer Reading Craft** every week for Teens and Adults
 - 1. Paula showed us some of the crafts planning

H. New Business

- a. Committee Reports
 - i. Construction meets next week
 - ii. No other reports this week
- b. HPLD IGA Letter
 - i. Matt Hort went over the proposed IGA amendment
 - 1. Specifically defines the parties within the agreement
 - ii. Provided a history of the IGA

I. Library Director's Report

- a. Senior Awards Night
 - i. Ken: Interesting experience, turnout was awesome. Auditorium was nearly full, parents attended. Great community participation.
 - ii. Many thanks to Ken for attending and representing the Library
- b. Thank you notes from scholarship participants
 - i. Tami read some of the letters of heartfelt thanks from our recipients
- c. Summer Reading kick off May 26th - come in and sign up
 - i. Fully decorated for Summer Reading!
 - ii. A lot of comments and compliments! Come on in and see what the Staff has planned!
- d. Program numbers
 - i. New format coming
 - ii. HQ data analysis reformatted for preparation for year over year comparisons
- e. CLIQ
 - i. Jayra presented at the conference
 - 1. Seven-minute review of a successful program, Tiny Chefs. Many compliments and questions about her presentation and program



Meeting Notes
May 28, 2026

J. Old business

- a. none

K. Next meeting- June 25, 2026, 5:00 pm at the Library

L. Trustee Comments

- a. Ken Gfeller: Book report on Denver City Blue Book – Ad on the last page Peerless cars in 1908 built the first Electric Car! Progress on e-cars has been slow 😊
- b. Steve Ward: Compliments on the revamping of the children area. Joined in on the Loteria (Bingo) very fun, the painting craft program is enticing
- c. Suzanne Mitchell: The staff is amazing and that's a reflection on Tami
- d. Gabrielle Hatel: The staff commitment is amazing, her daughter is all ready for Summer Reading
- e. Howard McClaskey: Thanks to Tami for cultivating the amazing culture of our Library
- f. Rick Medrano: Had staff from his team attend Tiny Chef program review, they raved about Jayra's presentation
- g. Lynda Pruett: Today's agenda was a trip down memory lane about the story of this Library. What a journey, and the journey continues.

M. Adjournment

- a. Motion to adjourn - Howard McClaskey
- b. 2nd Gabrielle Hattel
- c. 6-0 motion carries, adjourn at 6:29pm

Lynda Pruett
6-25-2026

Report Criteria:

Summary report type printed

Invoice Detail.GL account = "25646010"-25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
5	United Power Inc.	050526-LIB	Electric Service April - Libr	05/05/2026	880.21	25646413	880.21	65567	05/21/2026
Total 5:					880.21		880.21		
30	CenturyLink	042826-2232	Library Telephone Bill	04/28/2026	137.67	25646410	137.67	65505	05/07/2026
Total 30:					137.67		137.67		
108	CIRSA	WINV100122	2025 WC Payroll Audit	05/11/2026	59.43-	25646035	59.43-	65526	05/14/2026
Total 108:					59.43-		59.43-		
853	Love's Travel Stops & Cou	6017536416	Library- Bookmobile Fuel	05/02/2026	242.02	25646416	242.02	99905062	05/06/2026
Total 853:					242.02		242.02		
1041	Caselle Inc.	INV-18914	Contract Support and Main	05/01/2026	231.37	25647733	231.37	65483	05/07/2026
Total 1041:					231.37		231.37		
1186	Bank of Colorado	050126-JR	Shirtspace.com - Makers S	05/01/2026	1,366.94	25646725	1,366.94	65540	05/14/2026
		050126-TC	CREDIT: Michaels - returne	05/01/2026	618.12	25646724	618.12	65540	05/14/2026
Total 1186:					1,985.06		1,985.06		
1471	Pure Water Dynamics, Inc	1532050-IN	Sego Cup-At-A-Time Brew	05/01/2026	95.00	25646710	95.00	65560	05/21/2026
Total 1471:					95.00		95.00		
1479	Highplains Library District	2796	Hudson Books	05/15/2026	578.30	25646728	578.30	65556	05/21/2026
Total 1479:					578.30		578.30		
1482	Denise R Gard	6112026	Digging Up Bones!; Author	04/06/2026	600.00	25646725	600.00	65566	05/21/2026
Total 1482:					600.00		600.00		
1487	KS Distributing, Inc	1183	Empress Jumbo Tissue Rol	04/24/2026	384.90	25646710	384.90	65508	05/07/2026
Total 1487:					384.90		384.90		
1611	MIDAMERICA BOOKS	0095469	books	05/12/2026	447.87	25646723	447.87	65559	05/21/2026
Total 1611:					447.87		447.87		
1663	Arrowhead Trash Service I	050126	Library Trash services - Ma	05/01/2026	103.00	25646423	103.00	65504	05/07/2026
Total 1663:					103.00		103.00		
1699	Jessica King	0000772	Yoga programming	05/01/2026	770.00	25646725	770.00	65507	05/07/2026
Total 1699:					770.00		770.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
1710	City of Greeley Finance De	2026-04-14	Local Education Presentati	04/14/2026	100.00	25646725	100.00	65552	05/21/2026
Total 1710:					100.00		100.00		
1740	Sarah B Seibert	IR26-201	Website design and develo	04/27/2026	124.58	25646724	124.58	65506	05/07/2026
		IR26-221	Amelia support	05/12/2026	199.33	25646724	199.33	65557	05/21/2026
Total 1740:					323.91		323.91		
1796	Prospective Business Solut	1554	2025 Financial Audit Servic	04/16/2026	5,500.00	25646632	5,500.00	65496	05/07/2026
		1557	Reimbursable Expenses- R	05/06/2026	5,678.53	25646632	5,678.53	65496	05/07/2026
Total 1796:					11,178.53		11,178.53		
1799	Amazon Capital Services	139W-YY4X-	RETURN: Dealmed Nitrile	05/01/2026	28.47-	25646710	28.47-	65548	05/21/2026
		1MMJ-DWJG	RETURN: OLIXIS Comfy A	05/01/2026	89.96-	25646730	89.96-	65548	05/21/2026
		1QXP-9XP1-	Two Leaves and a Bud Jas	05/01/2026	3,417.80	25646720	3,417.80	65548	05/21/2026
		1RCJ-QFLX-	RETURN: Toybox 3D Print	05/01/2026	13.79-	25646721	13.79-	65548	05/21/2026
Total 1799:					3,285.58		3,285.58		
1890	RDZ Hardscapes LLC	34	Grounds maintenance - 4/2	05/12/2026	3,280.00	25646422	3,280.00	65561	05/21/2026
Total 1890:					3,280.00		3,280.00		
1902	Allo Communications	042426-LIB	Library Internet bill	04/24/2026	249.00	25646724	249.00	65503	05/07/2026
Total 1902:					249.00		249.00		
1932	Dawnee Rae Raskin	41	April Fitness Classes	05/03/2026	240.00	25646725	240.00	65511	05/07/2026
Total 1932:					240.00		240.00		
1964	Otis & Bedingfield, LLC	46749	Governance 08-566-102	04/21/2026	10,725.00	25646630	10,725.00	65510	05/07/2026
Total 1964:					10,725.00		10,725.00		
2016	Rocky Mountain Butterfly C	WILL CALL B	Bug Safari Programming	05/08/2026	349.64	25646725	349.64	65550	05/21/2026
Total 2016:					349.64		349.64		
2060	Rebecca Elaine Smith	027-050726	Sourdough Class - 5/7/26	05/07/2026	120.00	25646725	120.00	65562	05/21/2026
		028	Sewing Class on 5/13/26	05/13/2026	200.00	25646725	200.00	65562	05/21/2026
Total 2060:					320.00		320.00		
2219	Level 5 Collaborative LLC	1073	Hudson Library Park, April	04/30/2026	7,500.00	25647719	7,500.00	65509	05/07/2026
		1075	Hudson Library Expansion,	04/30/2026	18,500.00	25647711	18,500.00	65509	05/07/2026
Total 2219:					26,000.00		26,000.00		
2240	U.S. Bank National Associ	051126	TC-SP INSECT LORE-butt	05/11/2026	2,055.56	25646725	2,055.56	99905192	05/19/2026
Total 2240:					2,055.56		2,055.56		
2253	Charm Monster LLC	000099-R-00	Annual Library Pass	04/14/2026	1,500.00	25646723	1,500.00	65484	05/07/2026

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
Total 2253:					1,500.00		1,500.00		
2254	LibraryStewards, LLC	1001	Monthly Fee - Facilities mai	04/06/2026	2,900.00	25646724	2,900.00	65536	05/14/2026
		1002	Monthly Fee - Facilities mai	05/01/2026	2,925.97	25646724	2,925.97	65536	05/14/2026
Total 2254:					5,825.97		5,825.97		
Grand Totals:					71,829.16		71,829.16		

Report Criteria:

Summary report type printed

Invoice Detail.GL account = "25646010"- "25999999"



May 2026

On-Site

New Library Cards	38
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Programming

	Attendance	# of Programs
Kids 0-5	529	14
Kids 6-11	51	2
Teens	0	0
Adults	357	33
All Ages	163	21
Total	1084	67

Field Trips/School Events

School	Grade	Attendance
Hoff	3 rd	44
Total	1	44

Create HQ

	3D Printer	Cricut	Epilog	Heat Press	Sublimation
J-26	8	28	17	4	6
F-26	7	27	18	7	2
M-26	5	28	9	7	4
A-26	4	23	10	5	6
M-26	7	10	7	2	4
J-26					
J-26					
A-26					
S-26					
O-26					
N-26					
D-26					
Total	31	116	61	25	22

Off-Site

New Library Cards	2
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Programming & Stops

	Attendance	# of Programs
Aladdin	6	1
Charleston	5	1
Prairie View	8	2
Roggen	2	1
Wild Country RV	22	2
Total	43	7

School Stops

	Attendance	# of Programs
CCA	33	1
Hoff	29	1
Hoff Preschool	35	1
Meadow Ridge	40	1
Migrant Preschool	30	2
Total	167	6

Town/Special Event

Event	Attendance
Summer Reading Presentation-Hudson	300
Summer Reading Presentation-Hoff	300
Summer Reading Presentation-CCA	300
Summer Reading Presentation-MR	300
Summer Reading Presentation-Loch	300
Tree City	230
Hudson Community Event	30
Total	1760



May 2026

Master Stats

2026

	Door	Computer	Total	1st Time	Renewals	Borrower	Card	Wifi	Prints	Fax	eBook	Copies	Mobile
	Count	Usage	Circ	Checkout		Activity	Holders	Usage			eAudio		Prints
J-26	6040	264	2392	2225	167	711	1786	135	765	16	492	108	184
F-26	7257	282	2620	2460	160	784	1838	150	755	17	453	144	218
M-26	8575	299	3075	2839	236	785	1862	135	748	22	469	102	189
A-26	7513	267	2794	2618	176	773	1866	141	581	34	492	147	277
M-26	7909	231	3240	3010	230	800	1868	129	536	29	502	172	178
J-26													
J-26													
A-26													
S-26													
O-26													
N-26													
D-26													
TOTALS	37294	1343	14121	13152	969	3853	9220	690	3385	118	2408	673	1046

2025

	Door	Computer	Total	1st Time	Renewals	Borrower	Card	Wifi	Prints	Fax	eBook	Copies	Mobile
	Count	Usage	Circ	Checkout		Activity	Holders	Usage			eAudio		Prints
J-25	4543	251	2,392	2,225	167	645	1,602	96	359	25	431	202	53
F-25	5974	302	2,429	2,283	146	657	1,605	113	474	17	409	267	74
M-25	6050	258	2,641	2,384	257	704	1,621	106	494	13	465	392	68
A-25	7375	275	2,455	2,176	279	687	1,630	154	512	29	379	239	111
M-25	7658	300	2,819	2,535	284	728	1,655	122	133	9	435	184	133
J-25	7846	349	4,056	3,780	276	781	1,687	130	95	10	414	272	95
J-25	8827	349	3,656	3,386	270	785	1,700	159	93	17	484	246	93
A-25	7567	331	3,072	2,873	199	722	1,707	124	82	26	428	115	82
S-25	6382	328	2,670	2,528	142	711	1,717	117	254	11	411	173	254
O-25	7220	343	3166	2952	214	729	1729	124	368	15	416	312	209
N-25	6915	288	2532	2338	194	723	1741	161	545	19	414	125	99
D-25	6705	279	2290	2110	180	694	1753	99	767	12	454	123	246
TOTALS	83062	3653	34178	31570	2608	8566	18,528	1505	4176	203	5140	2650	1517



May 2026

Library Financials

Financial Institution	Account Type	Balance	Interest Current	Interest YTD
TBK	CD-48 month	\$68,782.63		
	CD-24 month	\$33,041.91		
	Money Market	\$122,637.69	\$9.74	\$50.05
Bank of Colorado	Building	\$4,239.18		
	Money Market	\$14,267,079.12	\$7,998.38	\$36,587.49
High Plains Bank	Insured Cash Sweep	\$5,385,629.29	\$17,124.36	\$82,884.76
	Money Market	\$250,533.50	\$533.50	\$2,598.61
ColoTrust	Plus+	\$2,397,212.12	\$7,601.90	\$37,169.81
	Prime	\$5,923,519.07	\$17,638.29	\$86,201.97