



Agenda
September 25, 2025

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
 - a. Public comment is encouraged and appreciated. This is an opportunity for the public to address the Library Board of Trustees on library related business. In order to accomplish all business on our agenda and to be respectful of everyone's time, board members will not engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. Public comments are limited to three (3) minutes each.
 - b. Please sign in on the back table if you intend to address the board.
- E. Approval of previous meeting notes
- F. Payment approval
- G. Library Director's Report
 - a. CALCON 2025- Share the great event with the Board
- H. Staff reports
- I. Old business
 - a. Policies and Procedures aligning with PITS
 - b. Final Report for Community Needs/Feasibility Study
- J. New business
 - a. Board position opening
- K. Next meeting: October 23, 2025
- L. Trustee Comments
- M. Adjournment



Meeting Notes
August 28, 2025

- A. Call meeting to order, Rick Medrano at 5:03pm
- B. Pledge of Allegiance
- C. Roll call
 - a. Rick Medrano
 - b. Barb Baker
 - c. Gabrielle Hattel
 - d. Ken Gfeller
 - e. Howard McClaskey
 - f. Jayra Rodriguez
 - g. Tami Crossen
 - h. Excused
 - i. Lynda Pruett
 - ii. Leonard Roskop
- D. Public Comments
 - a. None
- E. Approval of previous meeting notes
 - a. Motion to approve Ken Gfeller
 - b. 2nd Gabrielle Hattel
 - c. 5-0 Motion carries
- F. Payment approval
 - a. Howard McClaskey motion to approve
 - b. Ken Gfeller 2nd
 - c. 5-0 Motion carries
- G. ReThinking Libraries/Andersen Hallis Draft Presentation
 - a. A draft was presented detailing options and ideas for how the Library can better serve the evolving community needs
 - b. A final report is forthcoming
- H. Library Director's Report
 - a. Upcoming upgrade with tech in community room and classroom
 - i. Community room and Classroom will be unavailable in October for scheduled Tech upgrades
 - 1. Speakers, build in projectors additional cameras, and more
 - ii. Other areas of the Library will be utilized though programming will be reduced in October
 - b. Staff reviews underway
 - i. Focus on growth and improving together
 - c. Field Trips-
 - i. Five field trips are planned for September into October, aiming to bring all 1st grade classes in the District in for a Library field trip



Meeting Notes
August 28, 2025

1. Book mobile will visit Hudson and Meadow Ridge schools as part of their curriculum on "How people access books"
 - d. Thank you note from scholarship recipient
 - i. Marcello's Thank you for his scholarship award was received last week He was grateful to the Board for its decision to award him the scholarship. He is excited about it and his future plans.
 - e. CALCON 2025- September 3-4- the library will be open on the 4th
 - i. Some staff will attend CAL conference. Library will be closed Wednesday and open 11am to 8pm Thursday staffed by those not attending.
- I. Staff reports
- a. Check out our new teen space
 - i. Adult area now includes a Young Adult/Teen section. Young Adult/Teen area updated with new furniture and a gazebo. Thanks to Kaitlyn and KC for making the space cozy.
 1. Magazine shelf and couch moved to front entry, creating a cozy waiting (prints & faxing) /hangout space for patrons. Very well received.
 - ii. Attending two events featuring our new bookmobile and booth set up with library info in September: Hudson Harvest Festival on the 13th and Fall Festival in Lochbuie on the 20th.
- J. Old business
- a. Committee report for Civic Plan
 - i. a. Shade structure should arrive in October, tables arrive soon. Exploring how Town/Library projects can merge. Mentioned how library was going to use Dan (Owners Rep) to help with park process and future development. Brice then asked to get in contact with him. Brice connected with Dan (owners' rep) he will now represent the town as well.
 - ii. Dan also met with Rob and Wells to get an understanding of their findings. Land lease discussions underway with Freddy & Cory, addressing budget and coordination.
- K. New business
- a. PITS- behavior policy matrix with district libraries
 - i. Overview: The PITS program allows library branches and members to identify and manage problem patrons. Several branches have expressed interest in adopting the program.
 - ii. Next steps: Tami will review existing policies and procedures, then return to the Board with recommendations for new or revised policies as needed
 - b. In Riot website refresh \$26,825. Will make the website Accessibility compliant and easier to navigate. Estimated completion 10—12 weeks.
 - i. Motion to approve project, Ken Gfeller
 - ii. 2nd Howard McClaskey
 - iii. 5-0 motion carries
- L. Next meeting: September 25, 2025



HUDSON PUBLIC LIBRARY

Meeting Notes
August 28, 2025

- a. Lynda Pruett will be absent, assign someone for note taking
 - i. Gabrielle Hattel will take notes

M. Trustee Comments

- a. Howard McClaskey- Study was amazing, very thorough and enlightening. Helps us understand the needs and look into the future as far as the possibilities allow us to. We're going to grow like crazy. Thanks for bringing them in. Grateful to be a part of the process. Thanks to staff.
- b. Ken Gfeller- Enjoys working with Ken enjoys working with growth and thanks for letting him be a part of it
- c. Gabrielle Hattel – Really noteworthy that they really listened to what we wanted to do. Really impressed with the whole presentation.
- d. Barb Baker- Nothing from her
- e. Rick Medrano- The community needs and feasibility assessment was very interesting to see. One component that Rick found enlightening was how the areas around us are being served from an external perspective.

N. Adjournment

- a. Motion to adjourn, Ken Gfeller
- b. 2nd Howard McClaskey
- c. 5-0 Motion carries at 6:55pm

Lynda Pruett
9-25-2025

Report Criteria:

Summary report type printed

Invoice Detail, GL account = "25646010"."25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
2	Atmos Energy	071625-LIB	Library Gas Service 6/12/2	07/16/2025	35.87	25646412	35.87	64372	08/06/2025
Total 2:					35.87		35.87		
5	United Power Inc.	080525-LIB	Electric Service July - Libra	08/05/2025	1,109.39	25646413	1,109.39	64464	08/20/2025
Total 5:					1,109.39		1,109.39		
30	CenturyLink	072825-2232	Library Telephone Bill	07/28/2025	68.21	25646410	68.21	64413	08/12/2025
Total 30:					68.21		68.21		
53	Farm & Home Lumber LLC	92895	interior paint and varnish br	07/02/2025	28.33	25646724	28.33	64416	08/12/2025
		94150	Supplies: spray paint, woo	08/22/2025	79.03	25646725	79.03	64481	08/27/2025
Total 53:					107.36		107.36		
135	SEWC Jr. Fair Assn.	1031	Fair Book - Quarter Page A	06/23/2025	150.00	25646512	150.00	64396	08/06/2025
		1116	Multiple Banners at rodeo	08/12/2025	600.00	25646512	600.00	64462	08/20/2025
Total 135:					750.00		750.00		
853	Love's Travel Stops & Cou	6014464606	Police - Unit 2501 Gas	08/02/2025	169.77	25646416	169.77	99008022	08/04/2025
Total 853:					169.77		169.77		
1041	Caselle Inc.	INV-09380	Contract Support and Main	08/01/2025	184.50	25647733	184.50	64429	08/13/2025
Total 1041:					184.50		184.50		
1186	Bank of Colorado	080125-JR	REFUND Prime Video - Su	08/01/2025	528.81	25646725	528.81	64421	08/12/2025
		080125-TC	Inkriot Marketing - Website	08/01/2025	3,779.58	25646512	3,779.58	64421	08/12/2025
Total 1186:					4,308.39		4,308.39		
1412	Greeley Lock & Key	0000042174	Repair to exterior door	08/08/2025	287.00	25646724	287.00	64485	08/27/2025
Total 1412:					287.00		287.00		
1471	Pure Water Dynamics, Inc	1518658-IN	Colibri Cup-At-A-Time Bre	08/01/2025	45.00	25646710	45.00	64422	08/12/2025
Total 1471:					45.00		45.00		
1479	Highplains Library District	2787	Hudson Audiobooks	08/15/2025	2,994.85	25646729	2,994.85	64450	08/20/2025
Total 1479:					2,994.85		2,994.85		
1514	Demco	7683255	Furnishings: boomerang so	08/18/2025	5,556.04	25646730	5,556.04	64479	08/27/2025
Total 1514:					5,556.04		5,556.04		
1645	Employee Reimbursement	080425-SJW	King Soopers - Bookclub a	08/04/2025	111.85	25646725	111.85	64419	08/12/2025
		081925	Supplies for Souper Book	08/19/2025	47.48	25646725	47.48	64471	08/27/2025

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
		082725	Program supplie for use in	08/27/2025	26.87	25646725	26.87	64489	08/27/2025
	Total 1645:				186.20		186.20		
1663	Arrowhead Trash Service I	080125	Library Trash services - Au	08/01/2025	103.00	25646423	103.00	64411	08/12/2025
	Total 1663:				103.00		103.00		
1695	Wex Bank	106178459	Library Fuel	07/23/2025	79.63	25646416	79.63	99008052	08/05/2025
	Total 1695:				79.63		79.63		
1699	Jessica King	0000566	Yoga classes	08/01/2025	1,445.00	25646725	1,445.00	64451	08/20/2025
	Total 1699:				1,445.00		1,445.00		
1740	InkRiot Marketing	IR-25-328	Website design and develo	08/18/2025	114.00	25646724	114.00	64487	08/27/2025
	Total 1740:				114.00		114.00		
1762	University of Denver	080425	Disbursement of Scholarsh	08/04/2025	1,200.00	25646510	1,200.00	64424	08/12/2025
	Total 1762:				1,200.00		1,200.00		
1769	SE Weld County Chamber	1515	Sponsorship for 2025 Soap	08/15/2025	500.00	25646512	500.00	64493	08/27/2025
	Total 1769:				500.00		500.00		
1799	Amazon Capital Services	14X7-44VM-	Dawn Professional Heavy	08/01/2025	2,676.50	25646725	2,676.50	64433	08/20/2025
	Total 1799:				2,676.50		2,676.50		
1834	Leon Cerna	1337	Library HR Services - July	08/05/2025	168.75	25646632	168.75	64408	08/07/2025
	Total 1834:				168.75		168.75		
1875	Background Information Se	167115	Library Background Check	07/31/2025	32.00	25646632	32.00	64373	08/06/2025
	Total 1875:				32.00		32.00		
1880	Southeast Weld Royalty	081125	Donation for 2025 SE Weld	08/11/2025	100.00	25646511	100.00	64423	08/12/2025
	Total 1880:				100.00		100.00		
1890	RDZ Hardscapes LLC	29	Grounds maintenance - 7/1	08/01/2025	1,900.00	25646422	1,900.00	64395	08/06/2025
	Total 1890:				1,900.00		1,900.00		
1902	Allo Communications	072425-LIB	Library Internet bill	07/24/2025	238.00	25646724	238.00	64371	08/06/2025
		082425-LIB	Library Internet bill	08/24/2025	238.00	25646724	238.00	64472	08/27/2025
	Total 1902:				476.00		476.00		
1932	Dawnee Rae Raskin	32	July Fitness Classes	07/29/2025	560.00	25646725	560.00	64392	08/06/2025
	Total 1932:				560.00		560.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
1964	Otis & Bedingfield, LLC	43357	Governance 08-566-102	07/22/2025	250.00	25646630	250.00	64420	08/12/2025
Total 1964:					250.00		250.00		
2060	Rebecca Elaine Smith	012	Sewing Class on 8/6/25	08/06/2025	200.00	25646725	200.00	64459	08/20/2025
		013	Sewing Class on 8/13/25	08/13/2025	200.00	25646725	200.00	64459	08/20/2025
Total 2060:					400.00		400.00		
2172	Kaitlyn Craig	002	Dungeons & Dragon Game	07/29/2025	200.00	25646725	200.00	64386	08/06/2025
Total 2172:					200.00		200.00		
2183	HomeTown Pantry & Bakin	072425	Intro to Canning Class	07/24/2025	115.00	25646725	115.00	Multiple	Multiple
Total 2183:					115.00		115.00		
2185	University of Northern Colo	080725	Disbursement of scholarshi	08/07/2025	1,200.00	25646510	1,200.00	64425	08/12/2025
Total 2185:					1,200.00		1,200.00		
2186	Chadron State College	080425	Disbursement of scholarshi	08/04/2025	1,200.00	25646510	1,200.00	64414	08/12/2025
Total 2186:					1,200.00		1,200.00		
Grand Totals:					28,522.46		28,522.46		

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Hudson Library Stats Report

2025

New Library Cards and Onsite Programming			
New Library Cards		36	
Programming			
		Attendance	# of Programs
Kids 0-5		395	15
Kids 6-11		52	6
Teens		30	4
Adults		364	38
All Ages		145	20
Total		986	83

Create HQ Stats		
Machine		Uses
Sewing		13
3D Prints		16
Sublimation		9
Heat Press		16
Epilog		41
Cricut		65
Button Maker		3
Screen Printer		1
Program Machine	Inkjet	18
Total		182

Bookmobile/Van Off Site Programming			
New Library Cards		3	
Programming and Stops			
		# of Stops	Total Attendance
Aladdin		2	For all 3 facilities
Charleston		2	Total
Prairie View		2	41
Wild Country RV		2	3
Roggen		1	2
Total		9	46

School Stops		
Programming and Stops		
	# of Stops	Total Atten
Hoff Elementary	1	70
Migrant Preschool	2	30
Total	3	100

Town/Special Events	
Keenesburg Parade	750
Total	750

Field Trips/School Events	
Total	0

Library Financials			Interest	Interest
Financial Institution	Account Type	Balance	Current	YTD
TBK	CD-48 Month Maturity 07/27/25	\$68,696.50		
	CD-24 Month Maturity 07/27/25	\$32,976.39		
TBK	Money Market	\$122,546.01	\$9.74	\$80.90
Bank of Colorado	Building	\$4,389.17		
	Money Market	\$12,076,679.66	\$9,587.55	\$68,909.06
High Plains Bank	Insured Cash Sweep	\$5,214,872.01	\$16,581.64	\$112,350.37
	Money Market	\$250,550.72	\$550.72	\$4,199.10
ColoTrust	Plus+	\$2,327,570.07	\$8,619.12	\$67,297.86
	Prime	\$5,760,789.41	\$20,679.77	\$160,402.36



TOWN OF HUDSON

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www.hudsoncolorado.org

HUDSON LIBRARY BOARD VACANCY ANNOUNCEMENT

The Hudson Public Library is seeking applicants to fill one vacancy on their Board of Directors. Applicants need to commit to attend monthly meetings held on the fourth Thursday of the month at 5pm and be willing to serve a 5-year term. They must reside within the Hudson Public Library service area.

Please contact the Hudson Library or Hudson Town Hall to acquire an application. All applications must be returned to the Hudson Library by close of business on October 22, 2025. Appointment will be made at the November 5, 2025 Town Council meeting.

The Hudson Town Council will interview and select new members to the Library Board taking into consideration the recommendation of the current Library Board of Trustees.

For more information:

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