



Agenda
May 22, 2025

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
 - a. Public comment is encouraged and appreciated. This is an opportunity for the public to address the Library Board of Trustees on library related business. In order to accomplish all business on our agenda and to be respectful of everyone's time, board members will not engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. Public comments are limited to three (3) minutes each.
 - b. Please sign in on the back table if you intend to address the board.
- E. Approval of previous meeting notes
- F. Payment approval
- G. Library Director's Report
 - a. Field Trips
 - b. Program numbers
 - c. CLiC recap
 - d. Ten Year Celebration
 - e. Thank you notes from scholarship recipients
 - f. CALCON 2025- September 3-5 Wednesday-Friday
- H. Staff reports
 - a. Summer Reading Overview
- I. Old business
 - a. ReThinking Libraries/Andersen Hallis update
 - b. Committee for joint park project with the Town of Hudson
 - c. Carport update
- J. New business
 - a. Capital Budget for 2026
- K. Next meeting: June 26, 2025
- L. Trustee Comments
- M. Adjournment



Meeting Notes
April 24, 2025

- A. Call meeting to order
 - a. Barb Baker called to order at 5:01 pm
- B. Pledge of Allegiance
- C. Roll call – Welcome Trustee Gabrielle Hattel
 - a. Howard McClaskey
 - b. Ken Gfeller
 - c. Gabrielle Hattel
 - d. Tami Crossen
 - e. Lynda Pruett
 - f. Leonard Roskop
 - g. Barb Baker will chair the meeting with Rick Medrano absent
- D. Public Comments
 - a. none
- E. Approval of previous meeting notes
 - a. Motion to approve notes Leonard Roskop
 - b. Ken Gfeller 2nd
 - c. 6-0 motion carries
- F. Payment approval
 - a. Motion to approve payments Leonard Roskop
 - b. Ken Gfeller 2nd
 - c. 6-0 Motion carries
- G. Library Director's Report
 - a. Field Trips
 - i. Fun day today with Hoff Third Graders understanding digestion – kids had so much fun learning!
 - b. Program numbers
 - i. See attachments
 - c. Closed May 15th to attend the CLIC conference in Ft. Morgan
 - d. Ten Year Celebration at 100 S Beech Street May 16th
 - i. Fun stuff throughout the day with a presentation by Tami at 4:30 with confetti throw.
 - ii. Community room will have sampling of various programs the staff members each lead
 - iii. Trustees let Tami know if you would like to present
 - e. Events:
 - i. Easter in Keenesburg took the new van.
 - ii. May 3 Tree City event will be dedicated to Wilbur Wafel



HUDSON PUBLIC LIBRARY

Meeting Notes
April 24, 2025

- H. Staff reports – Paul and Jill
 - a. Adult Programming
 - i. Tuesday mornings with Paul and Jill
 - ii. Attendance 12 to 20 each week and they are loud and fun!
 - iii. Fun and Games with lots of social community time
 - iv. Moves into the Board room for a Knots and Dots knitting/crocheting gathering where they bring their own projects
 - v. Last Tuesday of the month is BINGO!
 - vi. Question: Transportation options? No, they arrive on their own in many ways
 - b. Book Club books provided, averages 15 members
 - c. Themed based book club just getting started
 - d. Adventure passes
 - i. Passes that can be checked out for various venues like Museums, Zoo, Butterfly Pavillion, etc
 - ii. Great value and service from the Library
 - 1. “making expensive resources available to everyone”
 - e. Scrap Booking 101
 - i. Bring your album and pictures, rest is provided by Library
 - ii. 2nd/4th Wed
 - f. Crafts with Paula on 2nd Saturday, try to cap at 12 attendees
 - g. Annual Craft Show weekend before Thanksgiving
 - h. Family Bingo
 - i. Every Friday is full with registration well in advance each month
 - ii. 8 games, last is Black Out
 - i. Trivia
 - i. Teams based and fun
 - j. Full schedules posted and online registration required or recommended to save your spot
- I. Old business
 - a. ReThinking Libraries/Andersen Hallis update
 - i. Surveys close May 5th
 - 1. Goal is 400 and we have over 100 prior to last night
 - 2. Everyone share survey links.
 - ii. Focus groups concluded April 15th
 - b. Feasibility Study/Community Needs preview in June will full report approximately September/October
 - c. The van tour for the Board
 - i. Tour given prior to start of meeting and consensus is It’s AMAZING!
 - ii. Carport estimate arrived today, 3 sided with concrete pad for Van. Tami passed around the quote for Board to review. Tami will ask for quote to ask roll up door.
 - iii. Lynda Pruett, motion to approve carport build not to exceed \$50,000 for entire project with door as an option.



HUDSON PUBLIC LIBRARY

Meeting Notes
April 24, 2025

- iv. 2nd Leonard Roskop
 - 1. Role call vote requested by Barb Baker
 - a. Howard McClaskey - yay
 - b. Ken Gfeller - yay
 - c. Leonard Roskop - yay
 - d. Lynda Pruett - yay
 - e. Gabrielle Hattel - yay
 - f. Barb Baker - yay
 - 2. 6-0 motion carries

- d. Board Opening update
 - i. Welcome Gabrielle Hattel!!

J. New business

- a. Review and vote to grant scholarships to qualified applicants
 - i. Howard McClaskey motion to approve all 5, contingent that one of the applicants provides a 3rd Letter of recommendation to meet the requirements
 - ii. Leonard Roskop 2nd
 - iii. 6-0 Motion carries

- b. Town of Hudson and Library joint project for the space between the two buildings
 - i. Consider a committee to work with the Town for planning and proof of concept

K. Next meeting: May 22, 2025

L. Trustee Comments

- a. Lynda Pruett: Welcome Gabbie and Adult Programs sound so fun! Van is AWESOME
- b. Howard McClaskey: Jill and Paula are awesome, thanks for sharing. Looking forward to planning for the future. Great work!
- c. Ken Gfeller: Amazed so much learning each month
- d. Gabby: Thanks for warm welcome.

M. Adjournment

- a. Motion to adjourn Ken Gfeller
- b. Howard McClaskey 2nd
- c. 6-0 motion carries
- d. Adjourned at 6:28 pm

Lynda M. Pruett
5-22-2025

Report Criteria:
 Summary report type printed
 Invoice Detail, GL account = "25646010"-25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
2	Atmos Energy	032425-LIB	Library Gas Service 2/12/2	03/24/2025	484.74	25646412	484.74	63841	04/08/2025
		041025-LIB	Library Gas Service 3/13/2	04/10/2025	221.19	25646412	221.19	63891	04/17/2025
Total 2:					705.93		705.93		
5	United Power Inc.	040325-LIB	Electric Service March - Lib	04/03/2025	794.27	25646413	794.27	63912	04/17/2025
Total 5:					794.27		794.27		
30	CenturyLink	032825-2232	Library Telephone Bill	03/28/2025	68.36	25646410	68.36	63843	04/08/2025
Total 30:					68.36		68.36		
1041	Caselle Inc.	140206	Contract Support and Main	04/01/2025	158.75	25647733	158.75	63867	04/10/2025
Total 1041:					158.75		158.75		
1122	Zamar Screen Printing Inc.	20951	Summer Reading Shirts	03/26/2025	8,510.00	25646512	8,510.00	63858	04/08/2025
Total 1122:					8,510.00		8,510.00		
1186	Bank of Colorado	040125-JR	Target - Maker Space supp	04/01/2025	356.41	25646212	356.41	63878	04/10/2025
		040125-TC	Inkriot Marketing - Website	04/01/2025	2,058.19	25646211	2,058.19	63853	04/08/2025
Total 1186:					2,414.60		2,414.60		
1252	Terminix	458158183	Pest Control Work Order 2	04/01/2025	157.00	25646724	157.00	63910	04/17/2025
Total 1252:					157.00		157.00		
1471	Pure Water Dynamics, Inc	1512634-IN	Colibri Cup-At-A-Time Bre	04/01/2025	306.00	25646710	306.00	63905	04/17/2025
Total 1471:					306.00		306.00		
1479	Highplains Library District	2783	Hudson Audiobooks	04/15/2025	1,038.88	25646728	1,038.88	63899	04/17/2025
Total 1479:					1,038.88		1,038.88		
1513	Dictoguard	109192	Annual Fire Alarm Monitori	03/20/2025	285.00	25646420	285.00	63844	04/08/2025
Total 1513:					285.00		285.00		
1517	BookPage	S85411	Periodicals - BookPage Pri	04/25/2025	420.00	25646729	420.00	63842	04/08/2025
Total 1517:					420.00		420.00		
1594	Discount Plumbing Service	57961	Library - Men's Toilet Repal	03/25/2025	300.00	25646724	300.00	63845	04/08/2025
Total 1594:					300.00		300.00		
1863	Arrowhead Trash Service I	040125	Library Trash services - Ap	04/01/2025	103.00	25646423	103.00	63890	04/17/2025

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
Total 1663:					103.00		103.00		
1699	Jessica King	0000479	Yoga programming	04/01/2025	1,175.00	25646725	1,175.00	63850	04/08/2025
Total 1699:					1,175.00		1,175.00		
1799	Amazon Capital Services	1VXK-94R4-	Carbrea 12 Pack Canvas T	04/01/2025	1,664.81	25648710	1,664.81	63916	04/17/2025
Total 1799:					1,664.81		1,664.81		
1834	Leon Cerna	1260	Library HR Services - Marc	04/05/2025	843.75	25646632	843.75	63848	04/08/2025
Total 1834:					843.75		843.75		
1902	Allo Communications	032425-LIB	Library Internet bill	03/24/2025	238.00	25646724	238.00	63839	04/08/2025
Total 1902:					238.00		238.00		
1932	Dawnee Rae Raskin	28	March Fitness Classes	04/05/2025	720.00	25646725	720.00	63904	04/17/2025
Total 1932:					720.00		720.00		
1943	Town of Keenesburg	040325	Tree City USA Celebration	04/03/2025	1,000.00	25646512	1,000.00	63855	04/08/2025
Total 1943:					1,000.00		1,000.00		
1964	Otis & Bedingfield, LLC	41639	Appeal 08-566-103	03/20/2025	13,529.50	25646630	13,529.50	63852	04/08/2025
Total 1964:					13,529.50		13,529.50		
2060	Rebecca Elaine Smilh	006	Sewing Class on 4/8/25	04/08/2025	200.00	25646725	200.00	63906	04/17/2025
Total 2060:					200.00		200.00		
2136	ReThinking Libraries, LLC	2423	HPL Community Need Ass	03/31/2025	2,362.50	25646633	2,362.50	63907	04/17/2025
Total 2136:					2,362.50		2,362.50		
2150	Adjari Godoy Bazan	996427	Painting 4 interior walls at	04/13/2025	2,700.00	25646724	2,700.00	63889	04/17/2025
Total 2150:					2,700.00		2,700.00		
Grand Totals:					39,695.35		39,695.35		

Report Criteria:

Summary report type printed
 Invoice Detail.GL account = "25646010"."25999999"

Hudson Library Stats Report

2025

New Library Cards and Onsite Programming			
New Library Cards		34	
Programming			
		Attendance	# of Programs
Kids 0-5		419	16
Kids 6-11		62	9
Teens		55	3
Adults		454	37
All Ages		173	18
Total		1163	83

Create HQ Stats		
Machine		Uses
Sewing		9
3D Prints		12
Sublimation		19
Heat Press		18
Epilog		22
Cricut		45
Button Maker		29
Screen Printer		40
Program Machine Usage		4
Total		198

New Bookmobile Library Cards and Off Site Programming			
New Library Cards		16	
Programming and Stops			
		# of Stops	Total Attendance
Aladdin		2	For all 3 facilities
Charleston		2	Total
Prairie View		2	36
Wild Country RV		2	25
Roggen		1	2
Total		9	63

School Stops		
Programming and Stops		
	# of Stops	Total Atten
CCA	1	0
Hoff	1	68
MeadowRidge	1	14
Lochbuie	1	10
Total	4	92

Outreach with or without the bookmobile			
WCHS transitions event			56
Total			56

Library Field Trips/Special Events	
Hoff 3rd grade	47
Hoff 2nd grade	47
Children's Day	303
RE3J Art show opening night	371
Total	768

Library Financials				Interest	Interest
Financial Institution	Account Type	Balance	Current	YTD	
TBK	CD-48 Month Maturity 07/27/25	\$68,696.50			
	CD-24 Month Maturity 07/27/25	\$32,976.39			
TBK	Money Market	\$122,505.38	\$10.07	\$40.27	
Bank of Colorado	Building	\$4,100.17			
	Money Market	\$9,319,198.09	\$7,687.79	\$30,142.33	
High Plains Bank	Insured Cash Sweep	\$5,164,254.81	\$15,891.71	\$63,299.20	
	Money Market	\$250,516.27	\$516.27	\$2,065.12	
ColoTrust	Plus+	\$2,293,550.98	\$8,268.20	\$33,278.77	
	Prime	\$5,679,340.02	\$19,810.94	\$78,952.97	



Hudson Library Carport
Final

ESTIMATE DATE: 05/14/25
 BUILDING AREA IN SQ FT: 288
 DRAWINGS PREPARED BY: N/A
 DRAWINGS ARE DATED: N/A

DIV NO	DIVISION RECAP	DIVISION TOTAL	PER SQ FT	% OF TTL
00	General Conditions	5,732	\$19.90	16.8%
01 02 31 32 33 34	General Requirements, Existing Conditions, Site Work	3,309	\$11.49	9.7%
03	Concrete	0	\$0.00	0.0%
04	Masonry	0	\$0.00	0.0%
05	Metals	0	\$0.00	0.0%
06	Carpentry	0	\$0.00	0.0%
07	Moisture Protection	0	\$0.00	0.0%
08	Doors, Windows & Glass	0	\$0.00	0.0%
09	Finishes	0	\$0.00	0.0%
10	Specialties	0	\$0.00	0.0%
11	Equipment	0	\$0.00	0.0%
12	Furnishings	0	\$0.00	0.0%
13	Special Construction	18,909	\$65.68	55.4%
14	Conveying Systems	0	\$0.00	0.0%
21 22 23	Mechanical	0	\$0.00	0.0%
26 27 28	Electrical & Low Voltage	0	\$0.00	0.0%
DIRECT COST		27,951	\$97.05	81.89%
State & Local Tax		Exempt		
Use Tax Allowance		Exempt		
Permit & Plan Review Fee Allowance LS		309	\$1.07	0.91%
Project Fee 10.00%		3,413	\$11.85	10.00%
Construction Contingency 5.00%		1,707	\$5.93	5.00%
Bidding and Buyout Contingency 0.00%		0	\$0.00	0.00%
Liability Insurance 1.405%		480	\$1.67	1.405%
Builder's Risk Insurance 0.03%		11	\$0.04	0.03%
Project Escalation 0.00%		0	\$0.00	0.00%
Preconstruction Fee 0.00%		0	\$0.00	0.00%
Performance and Payment Bond LS		263	\$0.91	0.770%
TOTAL COST		\$34,133	\$118.52	100.0%

Division 00 General Conditions

ITEM CODE	DESCRIPTION	QTY	UNIT	ITEM TOTAL	PER LF	JOY %
01 10 00 ADMINISTRATIVE REQUIREMENTS						
01 11 00	Project Manager	1.0	Wks	5,732	\$19.90	16.8%
DIVISION 1 TOTALS				5,732	\$19.90	16.8%

Division 2 Site Work					
				\$ PER S.F.	% OF TTL
02 25 10 Site Basic Means & Materials					
1	Dumpster	1	EA	375	\$1.30 1.1%
02 25 10	Site Basic Means & Materials			375	\$1.30 1.1%
02 41 13 Selective Site Demolition					
1	Asphalt Demo	1	LS	2,434	\$8.45 7.1%
02 41 13	Selective Site Demolition			2,434	\$8.45 7.1%
02 99 05 Engineering					
1	Stamped Drawings from Korbel Engineering	1	LS	500	\$1.74 1.5%
02 99 05	Engineering			500	\$1.74 1.5%
DIVISION 2 TOTALS				3,309	\$11.49 9.7%

Division 8 Doors & Windows

				\$ PER S.F.	% OF TTL
08 33 23 Overhead Door Pkg					
1	Overhead Door (Not Included)		Clarification		
08 33 23	Overhead Door Pkg			0	\$0.00 0.0%
DIVISION 8 TOTALS				0	\$0.00 0.0%

Division 13 Special Construction

LINE	DESCRIPTION	QUANTITY	UNIT	ITEM TOTAL	\$ PER S.F.	% OF TTL
13 99 01 Carport						
1	Carport Material, Shipping, Unloading (Garage)	1	LS	8,009	\$27.81	23.5%
2	Carport Install	1	LS	10,900	\$37.85	31.9%
13 99 01	Carport			18,909	\$65.66	55.4%
DIVISION 13 TOTALS				18,909	\$65.66	55.4%

Division 16 Electrical		ITEM TOTAL	\$ PER S.F.	% OF TTL
26 00 00 Electrical				
1	Electrical (Not Included)			
26 00 00	Electrical	0	\$0.00	0.0%
DIVISION 16 TOTALS		0	\$0.00	0.0%