



Agenda
July 11, 2024

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
 - a. Three (3) minutes per
- E. Approval of previous meeting notes
- F. Payment approval
- G. Executive Session for legal consultation with Lia Szasz
 - a. pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection 4(b) to go into executive session for the purpose of holding a conference with the attorney for the board of trustees for the Hudson Public Library to discuss strategy for the Lochbuie lawsuit.
- H. Policies and Procedures / By-Laws review – Lia Szasz
- I. Library Director's report
 - a. CAL conference- September 5-7, Breckenridge
 - b. Staff Appreciation-
 - i. Joint event with Johnstown- Casa Bonita on July 23- Close at 4:30pm
 - c. Dinner for Summer Reading Success- July 30 th - Close at 6pm
 - d. Furniture/shelving donation to Johnstown
- J. Staff Reports
 - a. Summer Reading update- End of Summer Reading Party July 31 st - 5-7pm
- K. Old business
 - a. Outreach vehicle proposal
 - b. Capital projects to consider for 2025
 - c. Strategic Plan review and actions for 2025
 - d. Website Accessibility - InkRiot
- L. New business
 - a. Report from trustees regarding Combined Boards Dinner



Agenda
July 11, 2024

- M. Next meeting: Thursday, August 8, 2024 - 5:00 pm Hudson Library
- N. Trustee Comments
- O. Adjournment



Meeting Notes
June 13, 2024

- A. Call meeting to order
 - a. 5:02pm Rick Medrano called meeting to order
- B. Pledge of Allegiance
- C. Roll call
 - a. Wilbur Wafel
 - b. Lynda Pruett
 - c. Cathy Bollers
 - d. Barb Baker
 - e. Rick Medrano
 - f. Leonard Roskop
 - g. Ana Smith via Zoom
 - h. Jayra Rodriguez
 - i. Tami Crossen
 - j. Lia Szasz, atty – in person
- D. Public Comments
 - a. None
- E. Approval of previous meeting notes
 - a. Motion to approve by Leonard Roskop
 - b. Wilbur Wafel 2nd
 - c. 6-0 motion carries, minutes approved
- F. Payment approval
 - a. No questions
 - b. Leonard Roskop motion to approve payments
 - c. Wilbur Wafel 2nd
 - d. 6-0 motion carries, approval to make payments
- G. Executive Session for legal consultation with Lia Szasz
 - a. pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection 4(b) to go into executive session for the purpose of holding a conference with the attorney for the board of trustees for the Hudson Public Library to discuss strategy for the Lochbuie lawsuit.
 - b. Motion to enter into Executive Session, Leonard Roskop
 - c. 2nd Wilbur Wafel
 - d. 6-0 passes, 5:06pm Entered Executive Session
 - e. Motion to exit Exec Session Leonard Roskop



Meeting Notes
June 13, 2024

- f. 2nd Wilbur Wafel
 - g. 6-0 motion carries
 - h. Exited Exec Session 5:17pm
 - i. All Trustees confirm no other topics were discussed during the Executive Session
- H. Policies and Procedures / By-Laws review – Lia Szasz
- a. By Laws edits/questions
 - i. Trustee duties updated per the Town/Library relationship
 - ii. Staff salaries and review will remain with Director
 - iii. Tami will take some questions to the Town for consideration
- I. Library Director's report
- a. Stats will be updated to properly show attendance by location area
 - b. Website Accessibility – vendor name (same vendor as High Plains District)
 - i. Running scans and providing reports for InkRiot to action upon
 - c. Budget Tool – ClearGov.org – new budgeting layout
 - i. Tami will convert our budget to this system with Cathy Bollers
 - ii. Changes to the budget for upcoming year
 - 1. Allows us to have sublines to our larger budget areas
- J. Staff Reports
- a. Summer reading update
 - i. 739 signed up for Summer Reading!
 - ii. Teens is the largest growth area
 - b. 54 attended the Magic Show
 - c. Cultural Program well attended and requested to have the program again
 - d. Program attendance is back to and beyond pre-COVID numbers
 - e. Family craft program currently in progress
- K. Old business
- a. Outreach vehicle proposal
 - i. See attached options/quotes from Specialty Vehicle Services LLC
 - ii. Awaiting one more quote for comparison and then Tami will acquire a contract for Board vote in July meeting.
 - b. Capital projects to consider for 2025
 - i. Land purchase
 - ii. Book mobile
 - c. Strategic Plan review and actions for 2025



HUDSON PUBLIC LIBRARY

Meeting Notes

June 13, 2024

- i. The Lochbuie lawsuit at this point should not impede any decisions or actions in relation to our Strategic plan per Lia Szasz
 - ii. Community needs assessment and Feasibility studies would be next on the Strategic Plan
 - iii. Board training- Tami will check for options to provide Trustees to review/choose from
 - iv. Home School program monthly at the Library
- L. New business
- a. Vote to change Employee Handbook Section 3.13 Education Assistance
 - i. Finalize the discussion of changing the yearly amount to \$7,500 which allows reaching lifetime max of \$15,000 in a two-year program
 - ii. Motion to update the yearly Education Assistance amount to \$7500 – Lynda Pruett
 - iii. 2nd – Barb Baker
 - iv. 6-0 motion carries.
 - v. Lynda will update Handbook and send to Tami
- M. July 8th Combined Board Meeting/Dinner
- a. Tami gathering RSVP
- N. Next meeting: Thursday, July 11, 2024 - 5:00 pm Hudson Library
- O. Trustee Comments
- a. Ana – Summer Reading Great job Jayra!
 - b. Leonard will add a memorial plate to flag
 - c. Barb complements to the staff
 - d. Cathy – Legal support is working really well
 - e. Lynda – agrees legal is working out great
 - f. Wilbur – Great job Jayra on Summer Program success
- P. Adjournment
- a. Lynda motion adjourn
 - b. Wilbur 2nd
 - c. Meeting adjourned 6:40pm

Lynda Pruett
7-11-2024

Report Criteria:
 Summary report type printed
 Invoice Detail, GL account = "25646010"-25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
5	United Power Inc.	060424-LIB	Electric Service May- Libra	06/04/2024	957.29	25646413	957.29	62713	06/17/2024
Total 5:					957.29		957.29		
30	CenturyLink	052824	Library Telephone Bill	05/28/2024	57.32	25646410	57.32	62701	06/17/2024
Total 30:					57.32		57.32		
53	Farm & Home Lumber LLC	76151	Operaling Maintenance Su	05/20/2024	53.33	25646724	53.33	62660	06/05/2024
Total 53:					53.33		53.33		
108	CIRSA	W24419	2023 Workers Compensati	05/31/2024	2,262.77	25646035	2,262.77	62632	06/04/2024
Total 108:					2,262.77		2,262.77		
135	SEWC Jr. Fair Assn.	060324	2 Banners (1 in Arena, 1 in	06/03/2024	600.00	25646512	600.00	62672	06/05/2024
Total 135:					600.00		600.00		
853	Love's Travel Stops & Cou	6010481843	Library- Bookmobile Fuel	06/02/2024	87.96	25646416	87.96	6072024	06/07/2024
Total 853:					87.96		87.96		
1041	Caselle Inc.	133555	Contract Support and Main	06/01/2024	149.38	25647733	149.38	62700	06/17/2024
Total 1041:					149.38		149.38		
1122	Zamar Screen Printing Inc.	20423	Summer Reading t-shirts	06/05/2024	657.00	25646725	657.00	62691	06/06/2024
Total 1122:					657.00		657.00		
1186	Bank of Colorado	060124-JR 060124-TC	King Soopers -Tiny Chefs s CREDIT: Home Depot- Ret	06/01/2024 06/01/2024	478.29 3,203.88	25646725 25646211	478.29 3,203.88	62667 62667	06/05/2024 06/05/2024
Total 1186:					3,682.17		3,682.17		
1276	Town of Lochbuie	071124	Lochbuie Fall Festival Spo	06/17/2024	2,500.00	25646512	2,500.00	62712	06/17/2024
Total 1276:					2,500.00		2,500.00		
1471	Pure Water Dynamics, Inc	1497038-IN	Colibri Cup-At-A-Time Bre	06/01/2024	278.12	25646710	278.12	62709	06/17/2024
Total 1471:					278.12		278.12		
1482	Denise R Gard	6202024	An Egyptian Curse perform	03/07/2024	550.00	25646725	550.00	Multiple	06/05/2024
Total 1482:					550.00		550.00		
1645	Employee Reimbursement	053024-KCB	College reimbursement per	05/30/2024	7,500.00	25646209	7,500.00	Multiple	06/05/2024
Total 1645:					7,500.00		7,500.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
1663	Arrowhead Trash Service I	060124	Library Trash services - Ju	06/01/2024	94.00	25646423	94.00	62692	06/06/2024
Total 1663:					94.00		94.00		
1699	Jessica King	0000298	May Yoga Programming	06/03/2024	1,180.00	25646725	1,180.00	62662	06/05/2024
Total 1699:					1,180.00		1,180.00		
1740	InkRiot Marketing	IR24-618	Client Communication, We	05/14/2024	340.43	25646512	340.43	62661	06/05/2024
Total 1740:					340.43		340.43		
1799	Amazon Capital Services	1NF9-M9WK-	Stand Up Desk Store Work	06/01/2024	5,204.06	25646710	5,204.06	62715	06/18/2024
Total 1799:					5,204.06		5,204.06		
1890	RDZ Hardscapes LLC	18	Library Ground Maintenanc	05/17/2024	1,200.00	25646422	1,200.00	62670	06/05/2024
		19	Library Ground Maintenanc	05/22/2024	800.00	25646422	800.00	62670	06/05/2024
		20	Fix broken sprinkler; weed r	06/10/2024	3,170.00	25646422	3,170.00	62710	06/17/2024
Total 1890:					5,170.00		5,170.00		
1902	Allo Communications	052424-LIB	Library Internet bill	05/24/2024	315.70	25646724	315.70	62694	06/17/2024
Total 1902:					315.70		315.70		
1932	Dawnee Rae Raskin	018	May Fitness Classes	06/05/2024	240.00	25646725	240.00	62693	06/06/2024
Total 1932:					240.00		240.00		
1964	Otis & Bedingfield, LLC	37331	Governance 08-566-102	05/28/2024	611.75	25646630	611.75	62666	06/05/2024
		37332	Town of Lochbuie 08-566-1	05/28/2024	990.25	25646630	990.25	62666	06/05/2024
Total 1964:					1,602.00		1,602.00		
1975	The Playground DBA Rogu	00112	Annual Family Membership	05/23/2024	1,065.00	25646723	1,065.00	62671	06/05/2024
Total 1975:					1,065.00		1,065.00		
2015	Jared Daniel Furlan	018	Shelves break down	05/28/2024	550.00	25646724	550.00	62705	06/17/2024
Total 2015:					550.00		550.00		
2070	Amanda Maldonado	352	Junior Naturalist Class on J	05/06/2024	250.00	25646725	250.00	62654	06/05/2024
Total 2070:					250.00		250.00		
2071	John Vincent	053024	Top Hogs of the wild west p	05/30/2024	500.00	25646725	500.00	62663	06/05/2024
Total 2071:					500.00		500.00		
2072	Emilie Tucker	050324	Mix n Match Suncatcher W	05/03/2024	500.00	25646725	500.00	62673	06/05/2024
Total 2072:					500.00		500.00		
Grand Totals:					36,346.53		36,346.53		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
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Report Criteria:

Summary report type printed

Invoice Detail.GL account = "25646010"-25999999"

Hudson Library Stats		
New Library Cards		60
Programming	# of Programs	Total Attendance
Kids 0-5	8	228
Kids 6-11	13	133
Teens	9	127
Adults	25	185
All Ages	22	409
Total	77	1082

Create HQ Stats		Uses
Machine		
Sewing		1
3D Prints		5
Sublimation		7
Heat Press		21
Epilog		12
Cricut		24
Button Maker		40
Total		110

Wow Stats		
New Library Cards		5
Programming and Stops	# of Stops	Total Attendance
WCMS		
CCA		
Aladdin	2	
Charleston	3	
Prairie View	2	47
Wild Country RV	2	17
Meadow Ridge		
Hoff		
Lochbuie		
Boggen	1	2
Migrant Preschool	1	15
Total	11	34

Wow Stats		
Summer Reading Stops to Parks Programming and Stops	# of Stops	Total Atten
Schey Park	2	23
Evans Place	2	12
Total	4	35
Silver Peaks	2	16
Lochwood Park	2	10
Total	4	26
Total all Park Stops		61

Library Financials				Balance	Interest Current	Interest YTD
Financial Institution	Account Type	Maturity				
TBK	CD-48 Month	07/27/25		\$68,387.57		
	CD-24 Month	07/27/25		\$32,844.52		
TBK	Money Market			\$122,387.96	\$14.08	\$91.51
Bank of Colorado	Building			\$4,250.16		
	Money Market			\$9,552,352.83	\$7,271.80	\$33,669.16
High Plains Bank	Insured Cash Sweep			\$4,994,005.41	\$16,390.55	\$87,653.97
	Money Market			\$250,481.82	\$481.82	\$3,132.11
ColoTrust	Plus+			\$2,202,896.73	\$9,739.96	\$59,000.07
	Prime			\$5,464,202.25	\$23,453.80	\$140,587.91



Hudson Public Library

Mobile "Cart Hauler" Outreach Vehicle Project Specifications

Version 1.0

Released: 9-Jul-24

Project #: SVS00550

Prepared for: Tami Crossen
Hudson Public Library
100 Beech Street
Hudson, CO 80642

© Specialty Vehicle Services, LLC. 2024

"YOUR PARTNER FOR THE ROAD AHEAD!"

3312 W SYCAMORE STREET
FRANKLIN, WI 53132
262.679.9096
VEHICLESUCCESS.COM



1. GENERAL SPECIFICATIONS

1.1 Scope

- 1.1.1. The intent of this specification is to describe the purchase and modification of one (1) 19-foot (approximate) long Mercedes Sprinter van into a "cart hauler" type outreach vehicle for use by the Hudson Public Library ("Library").
- 1.1.2. The successful vendor shall furnish all materials not specifically denoted as "customer supplied", as well as the labor to complete the upfit of the vehicle specified herein, or as required to complete and/or exceed the general intent of these specifications.
- 1.1.3. These specifications have been developed by Specialty Vehicle Services, LLC. ("SVS") under contract with the library.
- 1.1.4. Any reference to a specific manufacturer or make or model of product not followed by "or equivalent" or "or equal" may not be substituted. The library and/or its authorized agents shall be the sole judge of whether a vendors offerings are deemed equivalent for the purpose of this project, and all proposed "equivalent" or "equal" substitutes shall be expressly accepted prior to installation.

1.2. Contacts

- 1.2.1. All contractual correspondence shall be directed to:

Hudson Public Library
Attn: Tami Crossen
100 Beech Street
Hudson, CO 80642
Phone: 303.536.4550
Email: tcrossen@highplains.us

- 1.2.2. All technical correspondence shall be directed to:

Specialty Vehicle Services, LLC.
Attn: Michael Swendrowski
3312 West Sycamore Street
Franklin, WI 53132



Phone: 262.679.9096

Email: mwendrowski@vehiclesuccess.com

1.3. New Equipment

- 1.3.1. Equipment shall be new (unused), and of manufacturer's current model year production and shall comply with all applicable Federal environmental, motor vehicle, and safety regulations. The conversion shall be equipped with all features and accessories considered standard for the make and model vehicle/equipment provided as well as those specifically detailed within this specification.

1.4. Quality & Standards

- 1.4.1. Brand names and model numbers are used throughout this document to convey desired quality levels, with the option for equivalents. The library and/or its authorized agents shall be the sole judge of whether a manufacturer's offerings are deemed equivalent for the purpose of this project, and all proposed "equivalent" or "equal" substitutes shall be expressly accepted prior to installation.
- 1.4.2. Conversion accessories shall be built and assembled in accordance with the specifications and shall conform to the best standard practices in the industry at the time of construction. All dimensions, weight, and performance values shall be in accordance with SAE J732c and J742b, as last revised. The vendor will provide all systems integration and testing. All electronics will be installed, fully operational, and tested by the vendor. The vehicle shall be equipped with all features and accessories considered standard for the make and model vehicle/equipment provided.
- 1.4.3. All equipment and construction methods shall meet all applicable regulations of the Occupational Safety and Health Act (OSHA), Federal Motor Vehicle Safety Standards (FMVSS), Department of Transportation (DOT), National Electrical Code (NEC), Federal and State noise and pollution control restrictions, and all other applicable local, state and/or federal regulations in effect at the time of execution.
- 1.4.4. All workmanship, welding, and construction shall be in the best manner of the trade. Workmanship shall be subject to inspection and approval by the Library and/or its authorized representatives.
- 1.4.5. Welding fillets shall have good penetration, good fusion, good appearance, and shall show no cracks or undercutting.

1.5. Guarantee

- 1.5.1. The successful vendor shall furnish a warranty stating that the equipment is suitable for the service intended in accordance with the specifications. The vendor shall also furnish the library with a minimum FULL ONE (1) YEAR BUMPER-TO-BUMPER WARRANTY and shall agree to replace and install without charge, within the warranty, any defective part or parts not suitable for the service intended or found



to be defective due to poor workmanship. The warranty period shall start on the date the unit is put into service by the library.

- 1.5.2. All warranty work shall be completed by the vendor within a reasonable time or repaired by the vendor at the library facility. The library reserves the right to schedule and complete warranty work at a local facility of its choice if requests for resolution are not satisfied in a reasonable time frame. Vendor shall be given proper notice of such intent prior to execution and an invoice shall be forwarded to the vendor for payment.

2. VEHICLE SPECIFICATIONS

2.1. Intent

- 2.1.1. It is the intent of the following sections to describe the type of vehicle that shall be used for the outreach vehicle conversion. Accessories and construction techniques not specifically mentioned herein, but necessary to furnish a complete unit ready for immediate use shall also be included.

2.2. Type

- 2.2.1. The base vehicle shall be a 2024 or current model year Mercedes Sprinter high roof Crew Van. The unit will conform to the best standard practices in the industry at the time of construction.

2.3. Capacities/Dimensions

- | | | |
|--------|--------------------------|---------------------------|
| 2.3.1. | Overall exterior length: | 19.5' (approximate) |
| 2.3.2. | Overall exterior width: | 92.3" (excluding mirrors) |
| 2.3.3. | Overall exterior height: | 107.5" |
| 2.3.4. | Wheelbase: | 144.0" |
| 2.3.5. | GVWR: | 9,050 lbs. |

2.4. Base Vehicle

- 2.4.1. Mercedes Sprinter high roof Crew Van.

- 2.4.1.1. Vehicle features.

- 2.4.1.1.1. 4-cylinder diesel standard output
- 2.4.1.1.2. 9G-TRONIC automatic transmission
- 2.4.1.1.3. Monotone paint, color TBD post award from OEM options
- 2.4.1.1.4. Interior finishes, color TBD post award from OEM options



- 2.4.1.1.5. Power windows, locks, and mirrors
- 2.4.1.1.6. Cab air conditioning
- 2.4.1.1.7. Antilock brakes
- 2.4.1.1.8. Single rear wheels
- 2.4.1.1.9. Sunscreen glass
- 2.4.1.1.10. AM/FM radio with Bluetooth and aux. connections including front speakers
- 2.4.1.1.11. Rear view camera
- 2.4.1.1.12. Wheel chocks
- 2.4.1.1.13. First aid kit
- 2.4.1.1.14. Manufacturer's Statement of Origin ("MSO")

3. CONVERSION SPECIFICATIONS

3.1. Interior

- 3.1.1. One (1) Ranger Design #3025-DH, or equivalent, full-height aluminum safety partition with window shall be installed behind the second-row seats.
 - 3.1.1.1. Partition shall be installed according to the manufacturer's instructions.
- 3.1.2. Vehicle floor behind partition shall be fitted with Stabilgrip Floor kit with Sills, or equivalent, specifically manufactured for the Sprinter 144" Crew Van
 - 3.1.2.1. Factory flooring shall be removed behind the partition to allow proper installation of this heavy-duty rigid floor.
 - 3.1.2.2. Six (6) flush-mounted "D" rings shall be additionally installed to accommodate safe securement of book carts and other cargo weighing up to 300lbs. each.

3.2. Electrical System – DC/Other

- 3.2.1. Shall be a 12-volt, negative ground type system designed to provide and distribute electrical power at a level of performance that meets the requirements of all components and/or accessories utilizing such power throughout the vehicle.
 - 3.2.1.1. The power source for all electrical equipment furnished shall be taken from a single point on the power train specifically designed for this purpose.
 - 3.2.1.2. All auxiliary electrical circuits shall be safely protected from current overloading by heavy-duty automotive circuit breakers, each properly



capacity sized to the circuit they serve, and located as close as practical to the battery. A master circuit breaker, minimum 150-amp shall also be furnished.

3.2.1.3. All wiring shall be routed meeting the following minimum requirements:

3.2.1.3.1. No contact with sharp or puncturing edges.

3.2.1.3.2. No tension or strain between fixed points.

3.2.1.3.3. Adequate and safe clearance of moving parts.

3.2.1.3.4. 5-inch clearance from radiant heat sources.

3.2.1.3.5. Adequately secured to prevent pinching.

3.2.1.3.6. Wiring to be color-coded and numbered, grease-, oil- and moisture-resistant and securely fastened.

3.2.1.4. All wiring furnished shall be routed in protective harnesses, either woven vinyl or corrugated vinyl or nylon types acceptable. When harnesses go through metal structure, rubber grommets shall be used to further protect the integrity of the harnesses.

3.2.2. One (1) Tommy Gate 650 series, or equivalent, hydraulic lift shall be supplied and installed inside the rear doors.

3.2.2.1. System shall be rated for 650lbs. and, include a pendant style control.

3.2.2.2. System shall include all safety interlocks available for this system.

3.2.2.3. System shall include a labeled, illuminated on/off switch mounted in the dash.

-----END OF SPECIFICATIONS-----

Strategic Plan Objective Dates

Goal One	
Objective 1.1- Extend library hours Completed	Date 5/1/2024
1-Extended hours to be open 3 nights a week until 8 and open an hour earlier each day.	To Do: Create a survey to see the impact of the extended hours
Objective 1.2 Revise bookmobile outreach Completed	Date Fall 2023 2/1/2024 5/1/2024
1-Expanded locations for services 2-Added to the collection 3-Worked with consultant to acquire a van to when the bookmobile is not necessary.	To Do: Continue to work with consultant to purchase new full size vehicle
Objective 1.3- Conduct community needs assesment and feasibility study Completed	Date 6/1/2024
	To Do: Contacted Lia to help put together RFP document to send out to potential consultants
	Date 6/1/2024

Goal Two

Objective 2.1- Develop communication plan			
Completed	Date	To Do: Come up with a resource we can use to get information out to our community	Date 12/1/2024
Objective 2.2- Increase library engagement at community events			
Completed	Date	To Do:	Date
1-Added assisted living in Keenesburg and Hudson	Fall 2023	1- July 3rd event- Keenesburg	July 20th
2-Added migrant preschool	5/1/2024	2- BBQ & Lawn games- Hudson	Aug 10th
3- Tree City USA- Keenesburg	5/1/2024	3- SEWC Fair Parade - Keenesburg	Aug 21st
4- Lochbuie Safety Day	5/1/2024	4- Lochbuie Fall Festival	Sept 21st
		5- Hudson Harvest Festival	Oct 5th
		6- Oktoberfest- Keenesburg	Oct 31st
		7- Trunk or Treat- Hudson	Dec 7th
		8- Christmas in Keenesburg	Dec 14th
		9- Hudson Christmas Parade	

We do go to Parent Teacher conferences.

Goal Three

<p>Objective 3.1- Bilingual pay differential Completed Talked with Matt at HPLD to see what research had already been done on this and what was already in place. This is being worked on at a state and district level. Matt will share information as it comes in.</p>	<p>Date 6/1/2024</p>	<p>To Do: Follow up with Matt to see if there is any new information</p> <p>Date 12/1/2024</p>
<p>Objective 3.2- Evaluate Spanish collection Completed Added new spanish books to the easy and juvenile collection. Both in the library and on the bookmobile. Moved the new collection to a different shelf, more visible.</p>	<p>Date 1/1/2024</p>	<p>To Do: Need to do more displays and promoting of spanish collection.</p> <p>Date 9/1/2024</p>
<p>Objective 3.3- Offer Spanish language programming for kids and adults Completed 1- Started bilingual storytime 2- Offered an adult program- Loteria 3- Attend the Migrant Preschool with the bookmobile.</p>	<p>Date 1/1/2024 2/1/2024 5/1/2024</p>	<p>To Do: Continue to offer more bilingual programs</p> <p>Date</p>



*communicate w/
 EDI Committee*

Goal Four

<p>Objective 4.1- Provide board development</p> <p>Completed</p> <p>1-Spoke with Lia, Otis & Beddingfield, she provided some guidelines for running a board meeting.</p> <p>2- Spoke with Chelsea at CLIC, she will do training in the fall</p>	<p>Date</p> <p>3/1/2024</p>	<p>To Do:</p> <p>Set up a time with Chelsea and the library trustees to do board training.</p>	<p>Date</p> <p>9/1/2024</p>
<p>Objective 4.2- Obligate each trustee to attend at least two library programs/events a year.</p> <p>Completed</p>	<p>Date</p>	<p>To Do:</p>	<p>Date</p>
<p>Objective 4.3- Establish annual audit of policies with attorney reviews as necessary</p> <p>Completed</p> <p>1- Lia is looking over the By-Laws and Policies and Procedures.</p>	<p>Date</p> <p>4/1/2024</p>	<p>To Do:</p> <p>Adopt new by-laws and policies</p>	<p>Date</p> <p>12/1/2024</p>

Goal Five

<p>Objective 5.1- Create a library of Things</p> <p>Completed</p> <p>1- Purchased 9 Adventure Passes for check out</p> <p>2- Used our state grant money to add more outdoor games and toddler kits to our collection.</p>	<p>Date</p> <p>3/1/2024</p> <p>5/1/2024</p>	<p>To Do:</p> <p>1- Continue to find Adventure Passes that our patrons would like to use</p> <p>2- Continue to look for items that our patrons would like to check out to use rather than purchase.</p>	<p>Date</p> <p>12/1/2024</p> <p>12/1/2025</p>
<p>Objective 5.2- Develop outdoor space for community programming</p> <p>Completed</p> <p>1- Created our outdoor classroom</p>	<p>Date</p> <p>3/1/2024</p>	<p>To Do:</p> <p>1- Talk with Bryce to determine what we can do with the space in between our two buildings to add shade and potential seating.</p>	<p>Date</p> <p>8/1/2024</p>

Goal Six

<p>Objective 6.1- Facilitate relationships between long time residents and new residents in the community</p> <p>Completed <i>Community Socials or "Meet Neighbors @ the Library."</i></p>	<p>Date</p>	<p>To Do:</p>	<p>Date</p>
<p>Objective 6.2- Develop homeschooling programming in partnership with homeschool families</p> <p>Completed 1- Met with a homeschool group to work with them in the fall to use the library as a resource each month.</p>	<p>Date</p> <p>5/1/2024</p>	<p>To Do:</p> <p>1- Compile a list of homeschool families</p>	<p>Date</p> <p>12/1/2024</p>
<p>Objective 6.3- Increase programming for babies, toddlers, teens and seniors</p> <p>Completed 1- added two additional storytimes, one being bilingual 2- added chair yoga for adults 3-added D & D club for teens</p>	<p>Date</p> <p>1/1/2024 3- 6/1/2024</p>	<p>To Do:</p> <p>1- need baby specific program 2- need additional adult programming</p>	<p>Date</p>