



Agenda  
April 24, 2025

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call- Welcome new Board Trustee Gabrielle Hattel
- D. Public Comments
  - a. Public comment is encouraged and appreciated. This is an opportunity for the public to address the Library Board of Trustees on library related business. In order to accomplish all business on our agenda and to be respectful of everyone's time, board members will not engage in dialogue with individual members of the audience and no immediate action will be taken on any public comment issue. Public comments are limited to three (3) minutes each.
  - b. Please sign in on the back table if you intend to address the board.
- E. Approval of previous meeting notes
- F. Payment approval
- G. Library Director's Report
  - a. Field Trips
  - b. Program numbers
  - c. Closed May 14<sup>th</sup> to attend the CLIC conference in Ft. Morgan
  - d. Ten Year Celebration at 100 S Beech Street May 15<sup>th</sup>
- H. Staff reports
  - a. Paula and Jill: Adult Programming
- I. Old business
  - a. ReThinking Libraries/Andersen Hallis update
    - i. Surveys close May 5<sup>th</sup>
    - ii. Focus groups concluded April 15<sup>th</sup>
  - b. The van tour for the Board
  - c. Board Opening update
- J. New business
  - a. Review and vote to grant scholarships to qualified applicants
  - b. Town of Hudson and Library joint project for the space between the two buildings
- K. Next meeting: May 22, 2025
- L. Trustee Comments
- M. Adjournment



Meeting Notes  
March 27, 2025

- A. Call meeting to order
- B. 5:02pm Rick Medrano calls meeting to order
- C. Pledge of Allegiance
- D. Roll call
  - a. Rick Medrano
  - b. Lynda Pruett
  - c. Ken Gfeller
  - d. Howard McClaskey
  - e. Leonard Roskop
  - f. Jayra Rodriguez
- E. Public Comments
  - a. None
- F. Approval of previous meeting notes
  - a. Leonard Roskop motion to approve
  - b. Howard McClaskey 2<sup>nd</sup>
  - c. 6-0 motion carries
- G. Payment approval
  - a. Ken Gfeller motion to approve payments
  - b. Barb Baker 2<sup>nd</sup>
  - c. 6-0 motion carries
- H. Staff reports
  - a. Kelly and Jill idea to share via show n tell of Story Time
  - b. Fun participation by the Board!
- I. Library Director's Report
  - a. Field Trips
    - i. March 7 Dr Sues theme: Due to weather, the Field Trip went on location
    - ii. About 50 participants
  - b. March 14 Accelerated Reading Party: 103 students attended who met their goals
    - i. Dr. Lisa, book author was part of the program
    - ii. Various project stations themed to the book "The Noises in My House"
  - c. March 21: Hoff School Field Trip – Farm theme
    - i. Theme is tied to what they are learning in classroom
    - ii. Create trail mix and farm booklets
  - d. Create HQ increasing numbers



Meeting Notes  
March 27, 2025

J. Old business

- a. ReThinking Libraries/Andersen Hallis update
  - i. Focus groups going well
    - 1. Senior group had about 20 attendees
    - 2. Town Leaders about 8 attended
    - 3. April 3: Staff Focus Group
    - 4. April 15: Youth Leaders and
    - 5. April 15: all Community at 6:00pm to 7:00pm
  - ii. Survey fliers posted around our communities
    - 1. Around 100 surveys so far
- b. The van is complete
  - i. Chair lift with awning
  - ii. Next board meeting Jayra/Tami will coordinate a showing for the Board

K. New business

- a. Focus Group tonight following the meeting 6-7pm
- b. Board Opening will be posted

L. Next meeting: April 24, 2025

M. Trustee Comments

- a. Leonard Roskop: Amazed at what all the
- b. Lynda Pruet: liked the interactive portion of the agenda and welcome more of it
- c. Howard McClaskey: Impressed and thankful
  - i. Suggestion: Create HQ tour for future interactive agenda item
- d. Ken Gfeller: Job well done
- e. Barb Baker: Interactive agenda was great
- f. Rick Medrano: Nice to "see" the work and programs first hand

N. Board Focus Group

- a. ReThinking Libraries getting feedback and inputs related to the needs of the Library
  - i. Patron growth indicates our current location needs more space, per our program numbers
    - 1. The Library staff outreach creates reasons for patrons to engage and attend programs
  - ii. Location considerations
  - iii. Our District is large to cover and everyone commutes to the Library, it isn't a walkable location for the majority of the District citizens



# HUDSON PUBLIC LIBRARY

Meeting Notes  
March 27, 2025

- iv. The Community / District is growing and what does our Library look like in 20 years.
  - v. Strategy for growth that is manageable/sustainable while meeting community needs implicit and explicit
  - b. Library original purpose was to "share"
    - i. Share expensive resources. Books were once expensive items, now computers and printers and Creative Machines are the expensive items to share
    - ii. Technology expansions/needs?
      - 1. Workforce development collaborations
    - iii. Private tech pods (vs study rooms)
      - 1. Glass teen solution zones if we are looking to increase our teen patrons
    - iv. Internet access / computer usage
  - c. Unstaffed Library hours
    - i. Strategy if this meets requirements discovered through meetings/surveys
- O. Adjournment
- a. Ken Gfeller motion to adjourn
  - b. Leonard Roskop 2<sup>nd</sup>
  - c. 6-0 motion carries
  - d. Adjourn at 7:15pm

*Lynda Pruett*  
4-24-2025

Report Criteria:

Summary report type printed  
 Invoice Detail.GL account = "25646010"-"25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
2	Atmos Energy	021425-LIB	Library Gas Service 1/14/2	02/14/2025	489.01	25646412	489.01	63724	03/06/2025
Total 2:					489.01		489.01		
5	United Power Inc.	030425-LIB	Electric Service February -	03/04/2025	774.97	25646413	774.97	63788	03/13/2025
Total 5:					774.97		774.97		
30	CenturyLink	022825-2232	Library Telephone Bill	02/28/2025	63.43	25646410	63.43	63726	03/06/2025
Total 30:					63.43		63.43		
632	Swank Motion Pictures Inc.	3893210	Copyright Compliance Site	03/01/2025	.00	25646211	.00	9999999	03/13/2025
Total 632:					.00		.00		
1041	Caselle Inc.	139539	Contract Support and Main	03/01/2025	149.38	25647733	149.38	63746	03/11/2025
Total 1041:					149.38		149.38		
1186	Bank of Colorado	030125-JR	Dollar Tree - Kids Maker C	03/01/2025	976.77	25646212	976.77	63764	03/11/2025
		030125-TC	CREDIT: Returned items	03/01/2025	440.17	25646725	440.17	63764	03/11/2025
Total 1186:					1,416.94		1,416.94		
1252	Terminix	456658773	Work Order 21082119198	02/14/2025	157.00	25646724	157.00	63741	03/06/2025
Total 1252:					157.00		157.00		
1471	Pure Water Dynamics, Inc	1511120-IN	Colibri Cup-At-A-Time Bre	03/01/2025	306.00	25646710	306.00	63784	03/13/2025
Total 1471:					306.00		306.00		
1479	Highplains Library District	2782	Hudson Books	03/15/2025	1,980.42	25646729	1,980.42	63811	03/25/2025
Total 1479:					1,980.42		1,980.42		
1492	Insureon Insurance Agency	29371-2025	Bond #29371 Insurance	03/06/2025	100.00	25646310	100.00	63732	03/06/2025
Total 1492:					100.00		100.00		
1504	Swank Movie Licensing US	3893210	Copyright Compliance Site	03/01/2025	438.00	25646211	438.00	63787	03/13/2025
Total 1504:					438.00		438.00		
1532	MountainAire Mechanical L	13175	3rd HVAC Maintenance	03/03/2025	1,650.00	25646421	1,650.00	63783	03/13/2025
Total 1532:					1,650.00		1,650.00		
1660	H-2 Enterprises, LLC	250010B	Snow removal February 20	02/28/2025	1,080.00	25646426	1,080.00	63731	03/06/2025
Total 1660:					1,080.00		1,080.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
1663	Arrowhead Trash Service I	030125	Library Trash services - Ma	03/01/2025	103.00	25646423	103.00	63723	03/06/2025
Total 1663:					103.00		103.00		
1695	Wex Bank	103006126	Library Fuel	02/23/2025	67.30	25646416	.00	63773	Multiple
Total 1695:					67.30		.00		
1699	Jessica King	0000460	Yoga classes	03/03/2025	980.00	25646725	980.00	63734	03/06/2025
Total 1699:					980.00		980.00		
1799	Amazon Capital Services	1HCV-RR7P-	Colorations Construction P	03/01/2025	1,263.98	25646720	1,263.98	63802	03/25/2025
Total 1799:					1,263.98		1,263.98		
1834	HR Advantage Group	1237	Library HR Services - Febr	03/05/2025	3,075.00	25646632	3,075.00	63733	03/06/2025
Total 1834:					3,075.00		3,075.00		
1902	Allo Communications	022425-LIB	Library Internet bill	02/24/2025	238.00	25646724	238.00	63722	03/06/2025
Total 1902:					238.00		238.00		
1932	Dawnee Rae Raskin	27	February Fitness Classes	02/26/2025	320.00	25646725	320.00	63737	03/06/2025
Total 1932:					320.00		320.00		
1964	Otis & Bedingfield, LLC	41231	Appeal 08-566-103	02/24/2025	10,768.51	25646630	10,768.51	63736	03/06/2025
		41232	Governance 08-566-102	02/24/2025	400.00	25646630	400.00	63736	03/06/2025
Total 1964:					11,168.51		11,168.51		
2060	Rebecca Elaine Smith	004	Sewing Class on 3/5/25	03/05/2025	200.00	25646725	200.00	63785	03/13/2025
		004-2	Sewing Class on 3/12/25	03/12/2025	200.00	25646725	200.00	63816	03/25/2025
Total 2060:					400.00		400.00		
2108	Summit Bodyworks, LLC	2-HUDSONP	Final Pmt - Bookmobile Upf	10/16/2024	46,022.00	25646740	46,022.00	63786	03/13/2025
Total 2108:					46,022.00		46,022.00		
2133	Friends of the Gardens on	LIB-3.3.2025	Discovery Pass	03/03/2025	300.00	25646723	300.00	63729	03/06/2025
Total 2133:					300.00		300.00		
2134	Colorado Model Railroad M	022425	Library Pass	02/25/2025	250.00	25646723	250.00	63727	03/06/2025
Total 2134:					250.00		250.00		
2135	Abigail Wiley	0044	Nutrition Class	02/07/2025	125.00	25646725	125.00	63721	03/06/2025
Total 2135:					125.00		125.00		
2136	ReThinking Libraries, LLC	2417	HPL Community Need Ass	02/27/2025	2,475.00	25646633	2,475.00	63739	03/06/2025

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
Total 2136:					2,475.00		2,475.00		
2139	Lisa Mickelson	031325	Presentation at Library	03/13/2025	150.00	25646725	150.00	63782	03/13/2025
Total 2139:					150.00		150.00		
2142	Curtis Mork	001-2025	Lego Presentation - 4/2/25	04/02/2025	100.00	25646725	100.00	63805	03/25/2025
Total 2142:					100.00		100.00		
2143	Denver Zoo Conservation	031825	2025 Corporate Membershi	04/01/2025	3,000.00	25646723	3,000.00	63806	03/25/2025
Total 2143:					3,000.00		3,000.00		
Grand Totals:					78,642.94		78,575.64		

Report Criteria:

Summary report type printed  
 Invoice Detail.GL account = "25646010"- "25999999"



Hudson Library Stats Report

2025

New Library Cards and Onsite Programming			
New Library Cards	39		
<b>Programming</b>			
	Attendance	# of Programs	
Kids 0-5	323	14	
Kids 6-11	56	10	
Teens	8	1	
Adults	434	41	
All Ages	75	19	
Total	896	85	

Create HQ Stats		
<b>Machine</b>		<b>Uses</b>
Sewing		7
3D Prints		12
Sublimation		0
Heat Press		1
Epilog		56
Cricut		12
Button Maker		23
Screen Printer		3
Program Machine Usage		0
Total		114

New Bookmobile Library Cards and Off Site Programming			
New Library Cards	5		
<b>Programming and Stops</b>			
	# of Stops	Total Attendance	
Aladdin	2	For all 3 facilities	
Charleston	2	Total	
Prairie View	2	33	
Wild Country RV	2	18	
Roggen	1	2	
Total	9	53	

School Stops		
<b>Programming and Stops</b>		
	# of Stops	Total Atten
CCA	1	11
Hoff	1	49
MeadowRidge	1	32
Lochbuie	1	15
Total	4	107

Outreach with or without the bookmobile			
Hudson Preschool Dr Seuss Party			80
Total			80

Library Field Trips		
Hudson AR Party		103
Hoff Preschool		66
Total		169

Library Financials				Interest	Interest
Financial Institution	Account Type	Balance	Current	YTD	
TBK	CD-48 Month Maturity 07/27/25	\$68,696.50			
	CD-24 Month Maturity 07/27/25	\$32,976.39			
TBK	Money Market	\$122,495.31	\$10.40	\$30.20	
Bank of Colorado	Building	\$4,100.17			
	Money Market	\$9,362,025.69	\$7,854.07	\$22,454.54	
High Plains Bank	Insured Cash Sweep	\$5,147,864.06	\$16,368.30	\$47,407.49	
	Money Market	\$250,499.04	\$499.04	\$1,548.85	
ColoTrust	Plus+	\$2,285,282.78	\$8,524.17	\$25,010.57	
	Prime	\$5,656,529.08	\$20,391.40	\$59,142.03	



YOU'RE INVITED

TO



CONFETTI TOSS  
AT  
4:30PM

*The Hudson Public Library*

10

*Year Celebration At  
100 S. Beech Street*

**MAY 16, 2025 | 4:30PM-6:30PM**

JUMPY CASTLE CUPCAKES FACE PAINT  
AND SO MUCH MORE!



CAN'T MAKE IT?  
COME INTO THE  
LIBRARY &  
CELEBRATE WITH  
A BALLOON!

