



Agenda
January 17, 2024

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
 - a. Three (3) minutes per
- E. Approval of previous meeting notes
- F. Payment approval
- G. Executive Session for legal consultation with Lia Szasz
 - a. pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection 4(b) to go into executive session for the purpose of holding a conference with the attorney for the board of trustees for the Hudson Public Library to discuss strategy for the Lochbuie lawsuit.
- H. Director's report
 - a. Proposal for new tables
 - b. Extending our hours starting in April 2024
 - c. Amend budget for attorney expenses if necessary in March
 - d. What statistics do you want to see in 2024 on the financial report
- I. Staff Reports
- J. Old business
 - a. Employee Handbook- approval with changes.
 - b. Strategic Plan- approval with changes
 - c. Board of Trustees appointment- Barb Baker was approved by the Town of Hudson
- K. New business
 - a. Homebound Program for outreach
- L. Next meeting: Wednesday, February 21, 2024
 - a. Library Board of Trustee Elections
- M. Trustee Comments
- N. Adjournment



Meeting Notes
December 13, 2023

- A. Call meeting to order – Lynda Pruett at 5:02pm
- B. Pledge of Allegiance
- C. Roll call
 - a. Wilbur Wafel
 - b. Barbara Baker
 - c. Leonard Roskop
 - d. Cathy Boller
 - e. Anna Smith
 - f. Tami Crossen
 - g. Jayra Rodriguez
 - h. Lynda Pruett
 - i. Maria Chevez – Trustee Applicant
 - j. Rick Medrano - excused
- D. Public Comments
 - a. none
- E. Approval of previous meeting notes
 - a. Collective motion to approve - Leonard Roskop
 - b. Second Wilbur Wafel
 - c. 6-0 Motion carries
- F. Payment approval
 - a. Motion to approve – Cathy Boller
 - b. Second Leonard Roskop
 - c. 6-0 motion carries
- G. Old business
 - a. Employee Handbook - Discussion of various sections
 - b. Barb Baker motion to approve
 - c. Wilbur Wafel second
 - d. Roll call vote:
 - i. Barb Baker – yes
 - ii. Wilbur Wafel – yes
 - iii. Leonard Roskop – yes
 - iv. Cathy Boller – yes
 - v. Anna Smith – yes
 - vi. Lynda Pruett - yes
 - e. 6-0 Motion carries



Meeting Notes
December 13, 2023

- f. Strategic Plan
 - i. Barb proposed some edits, Jayra will incorporate into the document for committee review.
 - ii. Positive comments from BoTs noting it's a plan, not a policy
- g. Board of Trustee – Open Position applicants
 - i. Barbara Baker
 - ii. Maria Chevez
 - iii. Both will attend the Town of Hudson Board meeting January 2, 2024, 6:00 pm for final selection.
- H. Next meeting: Wednesday, January 17, 2024
- I. Trustee Comments
- J. Adjournment
 - a. Motion to adjourn Leonard Roskop
 - b. Barb Baker second
 - c. 6-0 motion carries, adjourn 6:11 pm

Lynda Pruett
1-17-2024

Report Criteria:

Summary report type printed

Invoice Detail.GL account = "25646010"-*25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
2	Atmos Energy	121123-LIB	Library Gas Service 11/10/	12/11/2023	445.77	25646412	445.77	61930	12/27/2023
Total 2:					445.77		445.77		
5	United Power Inc.	120523-LIB	Electric Service November-	12/05/2023	699.61	25646413	699.61	61944	12/27/2023
Total 5:					699.61		699.61		
30	CenturyLink	112823-LIBR	Library Telephone Bill	11/28/2023	55.88	25646410	55.88	61879	12/12/2023
Total 30:					55.88		55.88		
466	Professional Management	84866	Financial Consulting- Nove	12/20/2023	480.00	25646633	480.00	61942	12/27/2023
Total 466:					480.00		480.00		
853	Love's Travel Stops & Cou	6008566652	Library- Bookmobile Fuel	12/02/2023	89.59	25646416	89.59	12052023	12/05/2023
Total 853:					89.59		89.59		
1041	Caselle Inc.	128907	Electronic W-2 and 1099 S	11/30/2023	230.18	25647733	230.18	61850	12/04/2023
Total 1041:					230.18		230.18		
1186	Bank of Colorado	120123-JR 120123-TC	Target- supplies for Tiny Ch Sams Club- Annual Membe	12/01/2023 12/01/2023	899.60 1,464.03	25646725 25646211	899.60 1,464.03	61900 61892	12/13/2023 12/12/2023
Total 1186:					2,363.63		2,363.63		
1345	Fransen Pittman Constructi	3227.C1-CO 3227.C1-DE 3227.C1-FE 3227.C1-SH	Letter of Agreement HPL- Design Fee Package: Letter of Agreement Letter of Agreement	12/04/2023 12/04/2023 12/04/2023 12/04/2023	18,547.00 9,317.29 18,803.00 24,966.00	25647719 25647719 25647719 25647719	18,547.00 9,317.29 18,803.00 24,966.00	61884 61884 61884 61884	12/12/2023 12/12/2023 12/12/2023 12/12/2023
Total 1345:					71,633.29		71,633.29		
1471	Pure Water Dynamics, Inc	1487382-IN	Colibri Cup-At-A-Time Bre	12/01/2023	293.34	25646710	293.34	61894	12/12/2023
Total 1471:					293.34		293.34		
1479	Highplains Library District	2767	Hudson Books	12/15/2023	1,654.57	25646729	1,654.57	61939	12/27/2023
Total 1479:					1,654.57		1,654.57		
1573	Arrowhead Window Cleani	2216	Window Washing - Library	11/30/2023	700.00	25646724	700.00	61878	12/12/2023
Total 1573:					700.00		700.00		
1660	H-2 Enterprises, LLC	46674	Snow removal 11/26/23	12/08/2023	180.00	25646426	180.00	61899	12/13/2023
Total 1660:					180.00		180.00		
1663	Arrowhead Trash Service I	120123	Library Trash services - De	12/01/2023	94.00	25646423	94.00	61877	12/12/2023

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
Total 1663:					94.00		94.00		
1699	Jessica King	0000189	Yoga programming	11/30/2023	760.00	25646725	760.00	Multiple	Multiple
Total 1699:					760.00		760.00		
1799	Amazon Capital Services	1XCT-L7DP-	40 Pcs Motivational Foam	12/01/2023	1,349.13	25646724	1,349.13	61929	12/27/2023
Total 1799:					1,349.13		1,349.13		
1802	Paula Amen	121523	Holiday Gift Baskets for Hu	12/15/2023	63.00	25646725	63.00	61941	12/27/2023
Total 1802:					63.00		63.00		
1834	HR Advantage Group	930	Library HR Services - Nove	12/06/2023	1,012.50	25646632	1,012.50	61866	12/07/2023
Total 1834:					1,012.50		1,012.50		
1917	Modern Marketing	MMI154365	Marketing - Mood Shadow	11/29/2023	859.88	25646512	859.88	61890	12/12/2023
Total 1917:					859.88		859.88		
1932	Dawnee Rae Raskin	012	October Fitness Classes	12/05/2023	320.00	25646725	320.00	61891	12/12/2023
Total 1932:					320.00		320.00		
2015	Jared Daniel Furlan	011	Library Operation Maintena	12/07/2023	270.00	25646724	270.00	61885	12/12/2023
Total 2015:					270.00		270.00		
2017	Empire Glass Compnay	6679	Handle - Offset D-Line Han	12/26/2023	404.60	25647719	404.60	61935	12/27/2023
Total 2017:					404.60		404.60		
Grand Totals:					83,958.97		83,958.97		

Report Criteria:

Summary report type printed
 Invoice Detail.GL account = "25646010"-25999999"

New Library Cards all libraries

New Cards	WOW!	Hudson
November	0	22

Stats for WOW!

Direct Contact	293
Exposure	1454

CreateHQ Stats

Total Users	Sewing	3D printer	Cricut/Heat Pr	Epilog	Button Maker	Total
November		27	21	18	15	81
December	3	66	14	86	6	175

Library Financials

Financial Institution	Account Type	Balance	Interest	
			Current Month	Interest (YTD)
TBK	CD	100,007.21		
	Money Market	\$122,296.45	\$14.57	\$182.79
Bank of Colorado	Building	\$4,400.15		
	Money Market	\$5,913,722.29	\$4,698.61	\$50,667.15
High Plains Bank	Insured Cash Sweep	\$4,903,167.65	\$10,440.75	\$117,063.69
	Money Market	\$250,533.50	\$533.50	\$6,035.93
ColoTrust	Prime	\$5,323,614.34	\$23,594.81	\$252,918.55
	Plus+	\$2,143,896.66	\$10,109.56	\$108,575.07