



Agenda
February 21, 2024

- A. Call meeting to order
- B. Pledge of Allegiance
- C. Roll call
- D. Public Comments
 - a. Three (3) minutes per
- E. Approval of previous meeting notes
- F. Payment approval
- G. Tentative: Executive Session for legal consultation with Lia Szasz
 - a. pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection 4(b) to go into executive session for the purpose of holding a conference with the attorney for the board of trustees for the Hudson Public Library to discuss strategy for the Lochbuie lawsuit.
- H. Director's report
 - a. New statistics report
 - b. SEWC Chamber opportunity
- I. Staff Reports
- J. Old business
 - a. Employee Handbook- Tami report back on questions from last month with response from Town.
- K. New business
 - a. Office elections
 - b. KC's continuing education
 - c. Town of Hudson/Keenesburg Sponsorship opportunities
 - d. Town of Hudson Future Plan
- L. Next meeting: Wednesday, March 20, 2024
- M. Trustee Comments
- N. Adjournment



Meeting Notes
January 17, 2023

- A. Call meeting to order
 - a. 5:00pm call to order Rick
- B. Pledge of Allegiance
- C. Roll call
 - a. Anna Smith
 - b. Wilbur Wafel
 - c. Leonard Roskop
 - d. Barbara Baker
 - e. Cathy Boller
 - f. Lynda Pruett
 - g. Rick Medrano
 - h. Tami Crossen
- D. Public Comments
 - a. none
- E. Approval of previous meeting notes
 - a. Motion to approve Boller
 - b. 2nd Leonard
 - c. Motion carries 6 -0
- F. Amendment to agenda, strike Executive Session, no updates from attorney
- G. Payment approval
 - a. Motion to approve Leonard Roskop
 - b. 2nd Barb Baker
 - c. Motion carries 6-0
- H. Director's report
 - a. Maker Space usage was incredible
 - i. Considering using ipads for designing by patrons and/or additional laptop
 - ii. KC is having open hours to do learning projects within the MakerSpace features
 - b. Proposal for new tables
 - i. Nesting tables for faster/easier setup, tear down, and storage
 - ii. Suggest we donate the old tables to SEWC Fair
 - c. Extending our hours starting in April 2024



Meeting Notes
January 17, 2023

- i. Monday and Friday 9 to 5
 - ii. Tue Wed Thur 9 to 8
 - iii. Saturday 9 to 2
 - d. Plan to amend budget for attorney expenses if necessary in March
 - e. What statistics do you want to see in 2024 on the financial report
 - i. Board indicated, like what is being provided
 - ii. Rick ask we include specific numbers per program
 - iii. Cathy requested to see budget report of actual to budget, Town is providing and Tami will add to our packet
- I. Staff Reports
 - a. Jayra: implemented a no show guideline. If patron signs up and no shows, they get three strikes and then cannot do a signup for 1 year.
- J. Old business
 - a. Employee Handbook- approval with changes
 - i. Questions posed that Tami will take to Town to clarify and we'll review amends next month.
 - b. Strategic Plan- approval with changes
 - i. Motion to approve Leonard Roskop
 - ii. 2nd Barb Baker
 - iii. Motion carries 6-0
 - c. Board of Trustees appointment- Barb Baker was approved by the Town of Hudson
- K. New business
 - a. Homebound Program for outreach
 - i. Joelle very passionate about this program
 - ii. A disability or age restriction in a patron getting to the Library to which we will provide service.
 - iii. A lot more homework yet to do on the program idea. Tami and the staff will put together a project plan and budget proposal. Rick suggests to work with a consultant and a committee if Tami wants support from a Board committee.
- L. Next meeting: Wednesday, February 21, 2024
 - a. Library Board of Trustee Elections
- M. Trustee Comments



**HUDSON
PUBLIC LIBRARY**

Meeting Notes
January 17, 2023

- a. Rick complimented on the Strategic Plan process and output

N. Adjournment

- a. Motion Wilbur Wafel
- b. 2nd Leonard Roskop
- c. 6-0 motion carries

Lynda M. Pruett
2-21-2024

Report Criteria:

Summary report type printed
 Invoice Detail, GL account = "25646010"- "25999999"

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
2	Atmos Energy	011124-LIB	Library Gas Service 12/12/	01/11/2024	426.58	25646412	426.58	62053	01/24/2024
Total 2:					426.58		426.58		
5	United Power Inc.	010424-LIB	Electric Service Decemberr	01/04/2024	700.84	25646413	700.84	62058	01/24/2024
Total 5:					700.84		700.84		
30	CenturyLink	122823-976B	Library Telephone Bill	12/28/2023	55.70	25646410	55.70	61990	01/16/2024
Total 30:					55.70		55.70		
53	Farm & Home Lumber LLC	72706	Bookmobile items: Antifree	12/06/2023	45.13	25646740	45.13	61993	01/16/2024
Total 53:					45.13		45.13		
108	CIRSA	240164	Property/Casulty Coverage	01/02/2024	13,821.09	25646310	13,821.09	61970	01/04/2024
		240490	2024 Occupational AD&D	01/08/2024	55.28	25646310	55.28	62003	01/16/2024
		W24017	Worker's Compensation Co	01/01/2024	9,473.49	25646310	9,473.49	61970	01/04/2024
Total 108:					23,349.86		23,349.86		
466	Professional Management	84878	Financial Consulting- Dece	12/31/2023	964.38	25646633	964.38	61965	01/04/2024
Total 466:					964.38		964.38		
853	Love's Travel Stops & Cou	6008853680	Library- Bookmobile Fuel	01/02/2024	60.61	25646416	60.61	1032024	01/03/2024
Total 853:					60.61		60.61		
1041	Caselle Inc.	129359	Contract Support and Main	12/01/2023	139.88	25646633	139.88	61955	01/03/2024
		130142	Contract Support and Main	01/01/2024	139.88	25647733	139.88	62029	01/18/2024
Total 1041:					279.76		279.76		
1186	Bank of Colorado	010124-JR	Safeway - Canvas & Cooki	01/01/2024	847.00	25646725	847.00	62012	01/16/2024
		010124-TC	CREDIT - Wholly Stromboli	01/01/2024	831.73	25646725	831.73	62012	01/16/2024
Total 1186:					1,678.73		1,678.73		
1471	Pure Water Dynamics, Inc	1488979-IN	Colibri Cup-At-A-Time Bre	01/01/2024	209.60	25646710	209.60	62013	01/16/2024
Total 1471:					209.60		209.60		
1475	Rocky Mountain Marketing	011024	Advertising	01/10/2024	314.00	25646512	314.00	62014	01/16/2024
Total 1475:					314.00		314.00		
1479	Highplains Library District	2768	Hudson Books	01/15/2024	1,348.57	25646729	1,348.57	62061	01/25/2024
Total 1479:					1,348.57		1,348.57		
1514	Demco	7421940	Bookshelf Dividers Dewey,	01/16/2024	189.88	25646710	189.88	62054	01/24/2024

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	GL Account	Check Amount	Check Number	Check Issue Date
Total 1514:					189.88		189.88		
1515	American Sprinkler Inc.	4062	2023 Inspection of Wet Fire	01/16/2024	425.00	25646420	425.00	62052	01/24/2024
Total 1515:					425.00		425.00		
1611	MIDAMERICA BOOKS	0025540	books	12/20/2023	532.80	25646723	532.80	61996	01/16/2024
Total 1611:					532.80		532.80		
1663	Arrowhead Trash Service I	010124	Library Trash services - Ja	01/01/2024	94.00	25646423	94.00	62001	01/16/2024
Total 1663:					94.00		94.00		
1699	Jessica King	0000204	Yoga programming	01/03/2024	800.00	25646725	800.00	62008	01/16/2024
Total 1699:					800.00		800.00		
1799	Amazon Capital Services	1NXG3NYLD	CREDIT: 50 Silver Coiless	10/02/2023	9.90-	25646725	9.90-	61989	01/16/2024
		1WNL7XK1T	CREDIT: Pacon 37654 Spo	08/07/2023	28.35-	25646725	28.35-	61989	01/16/2024
		1XQR-HG74-	Teyyvyn 3 Packs Plastic Sta	01/01/2024	1,025.60	25646710	1,025.60	61989	01/16/2024
Total 1799:					987.35		987.35		
1834	HR Advantage Group	945	Library HR Services - Nove	01/06/2024	1,518.75	25646632	1,518.75	61981	01/08/2024
Total 1834:					1,518.75		1,518.75		
1932	Dawnee Rae Raskin	013	December Fitness Classes	01/02/2024	240.00	25646725	240.00	62011	01/16/2024
Total 1932:					240.00		240.00		
1964	Otis & Bedingfield, LLC	35131	Governance 08-566-102	12/21/2023	1,080.00	25646630	1,080.00	62016	01/16/2024
		35132	Town of Lochbuie 08-566-1	12/21/2023	13,688.18	25646630	13,688.18	Multiple	01/16/2024
Total 1964:					14,768.18		14,768.18		
2016	Rocky Mountain Butterfly C	513414	Bug Safari Programming	12/14/2023	194.85	25646725	194.85	61957	01/03/2024
Total 2016:					194.85		194.85		
Grand Totals:					49,184.57		49,184.57		

Report Criteria:

Summary report type printed
 Invoice Detail.GL account = "25646010"-*25999999"

New Library Cards

Stats for WOW!

WOW!	Hudson	Direct Contact	293
3	22	Exposure	1454

Programming Stats

	# of Programs	Total Attendance
Kids 0-5	14	178
Kids 6-11	5	58
Teens	3	17
Adults	21	225
All Ages	13	56

CreateHQ Stats

Total Users	Sewing	3D printer	Cricut/Heat Press	Epilog	Button Maker	Total
December	3	66	14	86	6	175
January	0	62	14	42	8	126

Library Financials

Financial Institution	Account Type	Balance	Interest Current Month	Interest (YTD)
TBK	CD	100,007.21		
	Money Market	\$122,296.45	\$14.57	\$182.79
Bank of Colorado	Building	\$4,400.15		
	Money Market	\$5,913,722.29	\$4,698.61	\$50,667.15
High Plains Bank	Insured Cash Sweep	\$4,903,167.65	\$10,440.75	\$117,063.69
	Money Market	\$250,533.50	\$533.50	\$6,035.93
ColoTrust	Prime	\$5,323,614.34	\$23,594.81	\$252,918.55
	Plus+	\$2,143,896.66	\$10,109.56	\$108,575.07



KEY HIGHLIGHTS

PROS

- SHARED / SEPARATE PARKING
- MAINTAINS AXES WITH EXISTING BUILDINGS
- YIELDS A LARGE SPACE FOR FUTURE PROGRAM/ FACILITIES ON CAMPUS
- GOOD FRONTAGE FOR COURTY/ ADJACENCY TO TOWN HALL AND LIBRARY
- LARGE DESIGNATED AREAS FOR POLICE AND FIRE EXPANSION
- QUICK AND DIRECT ACCESS FOR FIRE APPARATUS EGRESS FROM SITE
- TAKES ADVANTAGE OF EXISTING DRAINAGE AREA
- DESIGNATED SECURE SPACE FOR BOTH DEPARTMENTS

CONS

- NONE

KEYNOTE LEGEND	
A	COURT
B	POLICE DEPT.
C	PATROL
D	FIRE STATION
E	LYING QUARTERS
F	FIRE HQ

HUDSON PUBLIC SAFETY CAMPUS - OPTION 4.5

2022.06.15

D2C ARCHITECTS

ARCHITECTS INTERIORS ENVIRONMENT

www.d2carcarchitects.com

1115 SOUTH BRADSHAW, SUITE 200, DENVER, COLORADO 80219
303.944.8844

A-4



D2C
ARCHITECTS
Hudson
ARCHITECTS



D2C
ARCHITECTS
HUDSON

