HUDSON
PUBLIC LIBRARY

Agenda
June 16 , 2021

A. Pledge of Allegiance

B. Call meeting to order – Leonard Roskop

C. Call for Public Comments – Leonard Roskop
   a. Three (3) minutes per

D. Approval of last month's meeting minutes

E. Review and approval of payments due
   a. YTD budget – Library Director report

F. Presentation ColoTrust

G. Old Business
   a. Tuition reimbursement information RE: Jayra continuing education program
      i. Updates if any
   b. Keenesburg branch updates – Jayra
   c. Lochbuie branch updates
   d. Summer reading program report
   e. Snow guard updates

H. New Business
   a. Other New Business
      i. Correspondence to share – Tami Crossen

I. Next meeting July 21, 2021

J. Adjourn

HUDSON PUBLIC LIBRARY

Hudson Library Board of Trustees
Meeting Notes
May 19, 2021

A. Pledge of Allegiance
B. Call meeting to order – Leonard Roskop 5:03 PM
    a. Attendees: Leonard Roskop, Cathy Bollers, Barb Baker, Lynda Pruett, Wilbur Wafel, Sally Harms, Jamie Jeffrey, Tami Crossen

C. Call for Public Comments – Leonard Roskop
    a. Wilbur Wafel noted for ColoTrust as an option for our banking (public funds accounts)
        i. Wilbur will contact them to arrange for them to attend our next meeting

    b. Ken Gefeller
        i. Keenesburg getting the grant to fund the Keenesburg High School project
        ii. Will have details and more draft materials / IGA first part of June
        iii. Board will review setting up a committee to work with Town of Keenesburg for dedicated support to the project

D. Approval of last month's meeting minutes
    a. Barb motion to approve / Cathy Second / Pass 7-0

E. Welcome Jamie Jeffrey to Board
    a. Currently Lochbuie resident, Keenesburg family history

F. Review and approval of payments due
    a. Motion to approve checks Sally / 2nd Jamie
        i. Pass 7-0
    b. YTD budget – Library Director report
        i. Motion to accept Library Director report Barb / Sally Pass 7-0

G. Old Business
    a. Financial Long Term Planning
        i. Town of Hudson feedback was positive
    b. Tuition reimbursement information RE: Jayra continuing education program
        i. Continuing research
        ii. To get MLS must first have Bachelor Science (she has her Associates degree already) in multi studies

HUDSON PUBLIC LIBRARY

Hudson Library Board of Trustees
Meeting Notes
May 19, 2021

c. Employee Handbook review and approval
    i. Town of Hudson recommended a few edits as communicated by Tami
        1. Remove overtime as we do comp time
        2. Update last payout and comp time as last pay period of December
        3. Motion to approve Lynda / Cathy / Pass 7-0
        4. Lynda will send final copy to Tami to distribute
d. Keenesburg branch updates – Jayra
    i. Grand Opening- May 26, 2021 at 12:00 waiting for confirmation from the Town of Keenesburg. WOW to park on Main street to help promote the event.
    ii. Great attendance and good connection with people in the community.
    iii. Computer usage: 1 person so far. Will plan to promote more after the summer reading program launch.
e. Lochbuie branch updates
    i. There is a number of position openings with Town officials which seems to be slowing decisions/planning
    ii. Additional flyers were sent and town began promoting the project.
    iii. Tami has some additional ideas to present to Town to expedite the opportunity.
f. Library Board candidate status of Jamie's candidacy with Town of Hudson
    i. Previously noted above in notes

H. New Business
a. AWE Children's computer purchase-Tami
    i. Offline learning games to load on computers
        1. 2 computers / systems in kids area of Hudson
        2. $2500 each = total $5000
        3. Board agrees and as this is within budget, no approval needed from BOT
b. The mask requirements and opening the library for in person programming groups of 10 or less- Tami
    i. Took down signs and going on the CDC / High Plains recommendations and honor system of patrons on vaccination status.
    ii. Would like to open the conference room to groups of approximately 10 or less for certain Library programs to resume.
    iii. Approval vote of Board Agrees with this plan 7-0
c. Bid for snow guards for the building- Tami
    i. See attached quote and information from Bulldog Roofing
    ii. Looking for another quote from Black Roofing

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Hudson Library Board of Trustees
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iii. Tami will review / compare and make final decision with all falls with in budget

d. Rick Medrano new hire lives in Lochbuie
   i. Will help in the planning of Outreach programs / WOW
   ii. Formalizing vehicle maint program
   iii. Planning new stops
   iv. Considering some rewrap options of the truck to avoid looking like a food truck
e. Summer Reading information- Alison
   i. June: RV parks and new development in Keenesburg will have a field day/play date
   ii. July: Story time at all the parks and take / make crafts
   iii. August: "Messy" STEM project
f. Other New Business
   i. Correspondence to share – Tami Crossen
      1. Go away lunch for Marcy who will be leaving in June
      2. June 3 BOT is invited
   ii. Jo Bowen passed away in January

I. Next meeting June 16, 2021
J. Scholarship event at High School went well – Leonard Roskop

K. Adjourn
   a. Motion to adjourn: Barb Baker / Second: Sally Harms
   b. 7-0 Pass / adjourned at 6:18 PM

Lynda M. Truett

HUDSON PUBLIC LIBRARY

Hudson Library Board Meeting

May 19, 2021

Librarian's Report: Stats for April

Regular Circ: 1617	YTD: 7582
E-Circ: 364	YTD: 1450
Patrons: 1985	YTD: 7872
Computer uses: 152	YTD: 535
WiFi uses: 111	YTD: 413
Library cards issued: 6	YTD: 32
Library cards issued on WOW!: 0	YTD: 38
Outreach/WOW!: 812 exposed to the library 705 directly interacted	YTD: 2233 exposed to the library
Fines & Fees: $ 50.00	YTD $ 80.00
Coffee: $ 18.00	YTD $ 49.00
Card Holders: 6050	

TBK

CD: $99,348.30

Money Market $121,828.43

Bank of Colorado:

Building $9,875.77

Money Market $11,626,910.58

Bulldog Roofing
1225 Ken Pratt Blvd, Ste 121, Longmont,
CO, 80501
Phone: 303-827-3726

05/18/2021

Tami Crossen
Hudson Library
100 Beech Street
Hudson, CO 80642
(303) 536-4550

Job: Tami Crossen

Exisiting Building and New Addition

Install S5 Snow Guards on existing roof

	Qty	Unit
Snow Guard		
S5 Clamp Snow Guard	489.53	EA
clamps for seams; calculated for 16" wide panels		
S5 Versa Clip Snow Guard	489.53	EA
clip from clamp to bar; calculated for 16" wide panels		
S5 Snoclip II (optional)	489.53	EA
mid span clip to hold back snow that slides under the bar; calculated for 16" wide panel		
S5 2" Color Strip Snow Guard	65.27	EA
color strip to match metal; 10 LF		
S5 Colorguard	83.88	EA
unpunched colorguard bar - 8 LF		
Install S5 Snow Guards	610	LF

$14,148.52

Recommended Areas

Install S5 Snow Guards on existing roof

	Qty	Unit
Snow Guard		
S5 Clamp Snow Guard	349.09	EA
clamps for seams; calculated for 16" wide panels		
S5 Versa Clip Snow Guard	349.09	EA
clip from clamp to bar; calculated for 16" wide panels		
S5 Snoclip II (optional)	349.09	EA
mid span clip to hold back snow that slides under the bar; calculated for 16" wide panel		

S5 2" Color Strip Snow Guard color strip to match metal; 10 LF	46.55	EA
S5 Colorguard unpunched colorguard bar - 8 LF	59.81	EA
Install S5 Snow Guards	440	LF

$10,127.61

Addition

Install S5 Snow Guards

	Qty	Unit
Snow Guard		
S5 Clamp Snow Guard clamps for seams; calculated for 16" wide panels	120.38	EA
S5 Versa Clip Snow Guard clip from clamp to bar; calculated for 16" wide panels	120.38	EA
S5 Snoclip II (optional) mid span clip to hold back snow that slides under the bar; calculated for 16" wide panel	120.38	EA
S5 2" Color Strip Snow Guard color strip to match metal; 10 LF	16.05	EA
S5 Colorguard unpunched colorguard bar - 8 LF	20.63	EA
Install Gutter Guards	160	LF

$3,553.25